



*Municipal Court of the Borough of West Cape May  
732 Broadway  
West Cape May, NJ 08204*

*Marian R. Ragusa  
J.M.C.*

*609-884-1005 Ext. 5  
609-884-2688 (fax)*

*Bernardine F. Shearouse  
C.M.C.A.*

**PLEASE READ AND RETURN THE COMPLETED FORM**

Bail has been posted with the West Cape May Municipal Court. The purpose of bail is to obtain the temporary release of the defendant on the condition that the defendant appears in court when required.

Posting bail does **NOT** end your matter.

Bail will be forfeited by the court if the defendant fails to appear in court and a new bench warrant will be issued. Forfeiture means that the money will be turned over to the Municipality and the surety (owner of the money) will not get the money back.

If you wish to take care of your case without appearing in court, sign this form where indicated and send it back to the West Cape May.

**AUTHORIZATION TO USE BAIL TO PAY FINE**

State vs. \_\_\_\_\_

Summons No. \_\_\_\_\_

- I plea guilty to the outstanding charge.
- I give the municipal court permission to use my bail money to pay my fine.

Defendant's signature \_\_\_\_\_ Date: \_\_\_\_\_

- I give the municipal court permission to use the bail money to pay the outstanding fine for \_\_\_\_\_.  
(Defendant's Name)

- Do not use the bail money for the fine. Please return to surety.

Surety's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_ yr \_\_\_\_\_

**Surety's signature if other than the defendant MUST be notarized.**