

BOROUGH OF WEST CAPE MAY

SHADE TREE COMMISSION

MEETING MINUTES

May 5, 2020

CALL TO ORDER

The meeting of the Borough of West Cape May Shade Tree Commission was called to order by Wayne Hoffman at 6:04 PM via a Zoom Web Conference. This meeting is held in accordance with the Open Public Meetings Act, NJSA 10:4-6 et seq., notice of which was sent to the Star and Wave and posted on the bulletin board in the foyer of Borough Hall, 732 Broadway, West Cape May, NJ.

ROLL CALL AND FLAG SALUTE

Members present: Susan Hoffman, Wayne Hoffman, Bill Oetinger, Dave Hammond and Parker Smith. Harry Schmidt was excused. Lisa Bernstein, Bill McCray and Matt Notch were absent.

Others present: Peter Burke, Deputy Mayor

APPROVAL OF MINUTES

After a review of the minutes from the March 3, 2020 meeting, a motion to approve the minutes was made by Wayne Hoffman and seconded by Bill Oetinger. The minutes were approved.

TREASURER'S REPORT

Bill Oetinger reported a treasury balance of \$94,076.29. A motion to approve the treasurer's report was made by Dave Hammond and seconded by Susan Hoffman. The report was approved.

CORRESPONDENCE

- **110 Second Ave.**
The homeowner requested the removal of a red cedar. The borough arborist visited the property on April 16, 2020. He recommended that the tree not be removed. It is growing in a confined but adequate space. The current vitality is fair and the tree is a candidate for preservation. Dave Hammond made a motion to approve the recommendation and Parker Smith seconded. The recommendation was approved.
- **239 Fourth Ave.**
The property owner requested the removal of an American holly tree. The borough arborist visited the property on April 28, 2020. He reported that the tree may be a poor candidate for preservation and permission for removal should be approved provided the homeowner understands that preservation of the tree may still be possible. Dave Hammond made a motion to approve the removal and require the replacement of a small or medium size tree from the West Cape May List of Approved Trees. Parker Smith seconded, and the motion was approved.

OPEN PUBLIC PORTION

- No members of the public were present.

OLD BUSINESS

- **Code Enforcement**

The sub-group consisting of Wayne Hoffman, Dave Hammond and Bill Oetinger will meet via Zoom next week.

- **Wilbraham Park Benches**

Susan Hoffman reported that the benches have not yet been ordered due to the pandemic. Bill Oetinger asked what will happen to the current benches. They will be recycled for use in the Backyard Park and the Open Space Park on Third Ave.

- **Tree Inventory**

Susan Hoffman reported that she is awaiting a sample RFP from the state to use as a guide.

- **Spring Planting**

A replacement red bud will be planted at 396 Myrtle. Additional spring plantings will be postponed due the limited availability of the planting vendor because of the recent windstorm.

NEW BUSINESS

- **107 Park Ave.**

Parker Smith noted a toppled tree at 107 Park Ave. It appears the tree came down it the windstorm. He questioned whether a replacement would be required. The owners will be notified of the requirement.

ADJOURNMENT

With no other business, the meeting was adjourned.

Respectfully submitted,

Susan Hoffman, Secretary