

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
SEPTEMBER 9, 2020**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Solicitor Gillin-Schwartz and Engineer Ray Roberts.

ENGINEER'S REPORT

After Engineer Roberts provided his Engineer's Report, he reviewed the two bids for the Reconstruction of Third Avenue which were received, and for which Award of Bid is scheduled for a Special Meeting on September 11, 2020. Mr. Roberts indicated that the alternate option to each bid includes the manhole and catch basin cleaning and exploratory excavations to determine the cause for the drainage not working properly. Mr. Roberts' reviewed the bid amounts received for the alternate bid. Mr. Roberts' discussed his previous work history with the contractor and did not express any concerns with awarding to said contractor. It was Mr. Roberts' suggestion to award the project including the alternate option. The Board of Commissioners agreed to move forward with the award based on the base bid and inclusive of the alternate option.

WORK SESSION

OLD BUSINESS

Low Income Residents:

Nothing new to report.

COVID-19 - Coronavirus Discussion:

Mayor Sabo stated that the upcoming Planning Zoning Board meeting in October is scheduled to be an in-person meeting with the necessary precautions taking place and mentioned that Zoom meetings for Planning Zoning Board applications are quite cumbersome. Mayor Sabo spoke of the hybrid programs which are being implemented by the local schools and the opening of indoor dining at a 25% capacity.

A discussion on the outdoor dining ordinance took place, including the possibility of extending the outdoor dining permissions temporarily or long term. Concerns with parking were brought up in the event that the permissions are extended long term. There were also concerns with taking away from other local businesses with additional outdoor seating offered. Clerk Schumann stated that she will add this topic to the agenda at the end of October for continuation of the discussion.

NEW BUSINESS

NJDOT Transportation Alternatives Set-Aside Program:

Engineer Roberts stated that this project is for shovel ready projects and if the Borough would like to proceed, then a project would have to be put together for the requirements for pedestrian walkways and bikeways. Engineer Roberts further stated that these funds are typically awarded

to municipalities with a transportation center, which West Cape May does not have. The need for appropriate signage throughout the Borough was discussed. Clerk Schumann stated that the application deadline is November 24th, Engineer Roberts stated that it is not suggested to rush through the program and to have a plan in place. The Board of Commissioners decided not to move forward at this time.

PUBLIC PORTION

NONE

The Work Session concluded at 7:53pm.

REGULAR MEETING

CONSENT AGENDA

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

August 26, 2020 - Work Session and Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 117-20 Authorizing a Revocable License for Encroachment Regarding 750 Park Boulevard; Block 21, Lots 42.01 and 42.02
- 118-20 Authorizing Change Order #1 – FY2020 Capital Improvements – Roof Replacement at Various Locations (Borough Hall)
- 119-20 Annual Renewal of Liquor License – West Cape Liquor, LLC
- 120-20 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

587-20 An Ordinance Amending Section 17 of the Borough Code Regarding Maintenance of Trees within the Right of Way

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 587-20. The motion was carried unanimously on roll call vote.

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis had nothing to report.

Deputy Mayor Burke had nothing to report and asked Clerk Schumann to give an update on the Tomato Festival.

Clerk Schumann stated that the Tomato Festival was well received and well attended and that there were no issues with sanitation or mask requirements. Clerk Schumann stated that the Lima Bean Festival is scheduled for Saturday, October 10th.

Mayor Sabo thanked those responsible for helping with the Farmers' Markets and Borough Festivals and thanked Clerk Schumann for her hard work throughout the summer. Ms. Sabo stated that September is Suicide Awareness Month and mentioned the funding shortage for Youth Based Services. Ms. Sabo asked for support in opposing the defunding of these programs and hopes to have a Resolution available for the next meeting to pass and move forward. Ms. Sabo reminded everyone that there will be a Board of Health meeting on September 23rd at 6:00pm

PUBLIC PORTION

NONE

The meeting was adjourned at 8:03pm on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk