

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
MARCH 25, 2020**

This meeting was held via Zoom web-conference:

<https://zoom.us/j/202537038>

Meeting ID: 202 537 038

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Solicitor Gillin-Schwartz and Engineer Ray Roberts.

WORK SESSION

OLD BUSINESS

LOSAP:

Mayor Sabo indicated that the funds for this program have been put as a placeholder in the proposed budget and would like to see the maximum amount offered to the members. There was a question as to how many years to “grandfather” the program, Mayor Sabo would like to see the maximum number of years.

Burgin Lane (Turning Road Over to Borough):

Engineer Roberts indicated that he is working with Solicitor Gillin-Schwartz on punch list items and will be sending a letter to Mr. Burgin with a list of requirements, including a survey/plot plan and legal description. Mayor Sabo confirmed that the HOA is responsible for maintenance until the road is turned over.

Low Income Residents:

Commissioner Francis stated that he has received files regarding the Stockton Project (California) and will be distributing the material to Mayor Sabo and Deputy Mayor Burke for their review.

COVID-19 - Coronavirus Discussion:

Mayor Sabo provided the COVID-19 link for the public to stay up-to-date on information from the State: www.covid19.nj.gov. Deputy Mayor Burke indicated that he has spoken to some residents to check-in on their needs and Commissioner Francis stated that he has been keeping in touch with some elderly residents.

Land Use Ordinance – Building Eaves:

Solicitor Gillin-Schwartz prepared a draft Ordinance which will be sent to the Commissioners for review at the April 8th meeting.

NEW BUSINESS

NONE

PUBLIC PORTION

NONE

The Work Session concluded at 7:24pm.

REGULAR MEETING

CONSENT AGENDA

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Proclamation

Arbor Day – April 24, 2020

Minutes:

March 11, 2020 Special Meeting
March 11, 2020 Work Session and Regular Meeting

Ordinances for Introduction and Publication:

578-20 An Ordinance Establishing Local Board of Health in the Borough of West Cape May, County of Cape May
579-20 An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

Resolutions:

57-20 Authorizing an Emergency Temporary Appropriation for Local Budget
58-20 Authorizing an Emergency Temporary Appropriation #2 for Water/Sewer Budget
59-20 Introduction of the Municipal Budget for CY2020
60-20 Extending Grace Period for Interest Payment on Water/Sewer Utility Bills
61-20 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis reminded everyone to continue social distancing and to be kind and love each other.

Deputy Mayor Burke mentioned that the Shade Tree Commission's Arbor Day celebrations have been postponed.

Mayor Sabo encourages blood donations at this time if able to donate. Mayor Sabo also thanked all the employees for their work during the limited function

PUBLIC PORTION

John Alvarez asked about the ability to post serene photos on the Borough's Facebook page by followers. Solicitor Gillin-Schwartz indicated that the posts on the Borough's Facebook page are limited to official business and subject to JIF guidelines.

The meeting was adjourned at 7:35pm on motion of Deputy Mayor Burke, seconded by Commissioner Francis.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk