

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
FEBRUARY 26, 2020**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Deputy Clerk Theresa Enteado, Solicitor Frank Corrado and Engineer Ray Roberts.

WORK SESSION

OLD BUSINESS

LOSAP:

Mayor Sabo indicated that Solicitor Gillin-Schwartz will be preparing the Ordinance and that it will be a referendum on the ballot in the November election.

Burgin Lane (Turning Road Over to Borough):

Engineer Roberts reviewed the requirements which would be required of Mr. Burgin. Clerk Schumann reviewed Solicitor Gillin-Schwartz's proposed language to one of the sections. The Board of Commissioners approved Mr. Roberts' letter to be sent to Mr. Burgin, inclusive of Solicitor Gillin-Schwartz's language change.

Low Income Residents:

Commissioner Francis mentioned that he has put a call into the Mayor of Stockton, California and Natalie Foster of the Aspen Institute. Commissioner Francis suggested a volunteer committee that would meet with residents to find out their needs and asked about available grants for low income residents. Deputy Mayor Burke mentioned the home rehabilitation grant opportunities available through the Borough.

NFIP:

Mayor Sabo indicated that this program provides a cost savings to property owners. Mayor Sabo mentioned that there have been resident complaints about the lack of FEMA action to move forward into this program.

NEW BUSINESS

Land Use Ordinance – Building Eaves:

Engineer Roberts suggested the consideration of controlling the size of eaves on a property in order to prevent runoff onto neighboring properties. Mr. Roberts indicated that if eaves are required to have downspouts or gutters, they would sit about one foot into the setback. After discussion, it was agreed upon to not allow eaves in the setback and to require new construction or renovations which exceed 50% of the assessed value to require gutters or downspouts. Solicitor Corrado will ask Solicitor Gillin-Schwartz to prepare an Ordinance for consideration at an upcoming meeting.

Engineer's Proposal - FY2020 Municipal Aid – Reconstruction of Third Avenue (Broadway to Pacific Avenue), Sanitary Sewer Manhole Replacement (Sunset Boulevard between First Avenue and Fow Avenue) and Installation of In-Line Check Valves on Existing Inlets (Myrtle Avenue):
Engineer Roberts reviewed the proposal provided by Remington and Vernick Engineers, Mayor Sabo mentioned moving forward with these projects before the County begins their work on Sunset Boulevard. Mayor Sabo indicated that money is available for these projects with the remaining balances in the bond ordinances. The Commissioners agreed to approve the proposal and a Resolution was verbally added to the Consent Agenda for approval.

I-Bank Program:

Engineer Roberts indicated that he attended a meeting at the County regarding the I-Bank's funding availability for municipal projects. The program offers loans which are 50% at 0% interest and the remaining interest is charged according to the municipality's bond rating. Mr. Roberts' suggested considering projects and moving forward with a loan application if repayment options are available by the Borough.

PUBLIC PORTION

NONE

The Work Session concluded at 7:45pm.

REGULAR MEETING

CONSENT AGENDA

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

February 12, 2020 Work Session and Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 49-20 Designation of Public Agency Compliance Officer
- 50-20 Refund of Unexpended Escrow Fees – Kimberly Pitts
- 51-20 Closed Session – Personnel Matters
- 52-20 Bill Payment
- 53-20 Authorizing Professional Engineering Services for FY2020 Municipal Aid – Reconstruction of Third Avenue (Broadway to Pacific Avenue), Sanitary Sewer Manhole Replacement (Sunset Boulevard between First Avenue and Fow Avenue) and Installation of In-Line Check Valves on Existing Inlets (Myrtle Avenue)

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis mentioned the E-Waste Event which is scheduled for May 30th from 9am until 2pm and the Free Pizza and Movie Night scheduled for March 13th from 6pm – 9pm. Commissioner Francis also mentioned the great job done by Public Works with grading on the Third Avenue Open Space site.

Deputy Mayor Burke mentioned the meeting at Bass River for the Shade Tree Commission which discussed the grant requirements for a grant which the Borough's Shade Tree Commission was awarded.

Mayor Sabo had nothing to report.

PUBLIC PORTION

No public comment.

CLOSED SESSION

On motion by Deputy Mayor Burke, seconded by Commissioner Francis, the meeting was moved into Closed Session at 8:00pm.

On motion by Commissioner Francis, seconded by Deputy Mayor Burke, the open meeting was resumed at 8:20pm.

No formal action was taken after Closed Session.

CLOSE OF MEETING

The meeting was adjourned at 8:21pm on motion of Deputy Mayor Burke, seconded by Commissioner Francis.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk