

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
FEBRUARY 12, 2020**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Solicitor Chris Gillin-Schwartz and Engineer James Oris.

ENGINEER'S REPORT

WORK SESSION

OLD BUSINESS

LOSAP:

Mayor Sabo and Commissioner Francis had nothing new to report. Solicitor Gillin-Schwartz reminded the Commissioners of the specifics which need to be agreed upon for the Ordinance, which include the annual contribution, prior year contribution option and a point system for qualification.

Designation of Public Agency Compliance Officer (P.A.C.O.):

Clerk Schumann indicated that in 2016, the Municipal Clerk was designated as the Borough's P.A.C.O. Mayor Sabo asked for a Resolution to be placed on the next agenda to designate the Municipal Clerk.

Burgin Lane (Turning Road Over to Borough):

Solicitor Gillin-Schwartz indicated that he is waiting to review the Homeowner Association documents. Engineer Oris indicated that Engineer Roberts provided a list of required information to Mr. Burgin's Engineer.

NEW BUSINESS

Low Income Residents:

Commissioner Francis spoke of the Mayor of Stockton, California which provided low income residents with Visa gift cards in the amount of \$500 to help with monthly expenses. Commissioner Francis mentioned that he would like to be able to do something similar in West Cape May as he believes it would be good for the quality of existence. Commissioner Francis indicated that the funding was a donation to the municipality which allowed the funds to be distributed to the low income residents. Commissioner Francis believes this conversation should be continued at a local level to treat people in a positive manner and allow kindness to be woven into society.

Establishing a Local Board of Health:

Solicitor Gillin-Schwartz reviewed the State Statute which requires a municipality to establish a local Board of Health with a membership of at least five (5) members and a requirement of at least one (1) meeting per year. Solicitor Gillin-Schwartz indicated that the Borough's Ordinance

outlines the Commissioners as members and at least two more would be needed. Mayor Sabo suggested Clerk Schumann, as the meetings will require a Secretary and has two other recommendations of local residents in the medical field. A Resolution will be added to upcoming agenda for the establishment of this Board and its members.

PUBLIC PORTION

NONE

The Work Session concluded at 7:18pm.

REGULAR MEETING

CONSENT AGENDA

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

January 22, 2020 Work Session and Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 41-20 Appointing PZB Engineer – Remington & Vernick Engineers
- 42-20 Appointing PZB Solicitor – Law Offices of Richard M. King Jr., LLC
- 43-20 Authorizing an Emergency Temporary Appropriation for Water/Sewer Budget
- 44-20 Renewal of Campground License for 2020 – The Depot Travel Park
- 45-20 Approving Water Adjustment for Catastrophic Leak – 714 Broadway
- 46-20 Authorizing the Borough to Enter Into a Cooperative Pricing Agreement
- 47-20 Approving Social Affairs Permit – CMC Regular Republicans Organization Fundraiser
- 48-20 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis had nothing to report.

Deputy Mayor Burke mentioned an upcoming meeting with the DEP regarding the \$10,000 grant application which the Borough's Shade Tree Commission submitted. Deputy Mayor Burke also mentioned the Snowy Owl presentation which was recently held at Borough Hall which had about 80 people in attendance.

Mayor Sabo mentioned the Environmental Commission's E-Waste Event which is scheduled for May 30th from 9am – 2pm and the Environmental Commission's Free Pizza and Move Night on March 13th from 6pm – 8pm.

PUBLIC PORTION

No public comment.

The meeting was adjourned at 7:22pm on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk