

**MINUTES OF BOARD OF COMMISSIONERS
REORGANIZATION MEETING
JANUARY 7, 2020**

The Reorganization Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Jeffrey Hebron sang the Star Spangled Banner. Mayor Carol Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Deputy Clerk Theresa Enteado, Solicitor Chris Gillin-Schwartz, Engineer Ray Roberts, and Chief Anthony Marino.

WORK SESSION

OLD BUSINESS:

NONE

NEW BUSINESS:

LOSAP – discuss ordinance and process:

Mayor Sabo explained the Length of Service Award Program is to reward volunteer fire fighters for their service to our community. An ordinance must be passed then it must go before the voters for a referendum next November, hence the discussion now. Mayor Sabo said it is the commission's intention to move forward with this process for the West Cape May Volunteer Fire Company. We have a lot of long time serving members and would like to reward them for their service and the risks they take. Solicitor Gillin-Schwartz discussed the draft ordinance he created as well as the referendum question for the voters. Main points he reviewed were eligibility, contribution range, and the point system. Mayor Sabo clarified that the Borough would budget for this in 2021, not this year. Deputy Mayor Burke opined that this could also be an incentive for new members. The commissioners will continue to move forward with this process.

PUBLIC PORTION:

NONE

The Work Session concluded at 7:12pm.

REGULAR MEETING

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

December 18, 2019 Regular Meeting

Ordinances for Introduction and Publication:

- 577-20 An Ordinance Amending the Guidelines for Regulation of Historic Sites and Districts by the Borough of West Cape May Historic Preservation Commission Regarding Decks

Resolutions:

- 01-20 Temporary Budget
02-20 Temporary Budget – Water/Sewer
03-20 Adopting Cash Management Plan
04-20 Dates, Time and Place of Board of Commissioners Meetings
05-20 Designated Holidays
06-20 Designation of Departments for Borough Commissioners
07-20 Official Depositories and Signatures
08-20 Fixing Rate of Interest on Delinquent Taxes and Assessment and Fixing a Six Percent (6%) Penalty on Delinquent Taxes and Municipal Charges
09-20 Authorizing Tax Assessor to File Regular Appeals on Behalf of the Borough of West Cape May
10-20 Designation of Officials for Joint Insurance Fund and Municipal Excess Liability Fund
11-20 Designation of Official Newspaper
12-20 Establishing Petty Cash Fund
13-20 Establishing Change Fund
14-20 Deferred School Tax Levy – Lower Cape May Regional School
15-20 Deferred School Tax Levy – West Cape May Elementary School
16-20 Appointment of Deputy Municipal Clerk
17-20 Appointment of Municipal Housing Liaison and Trust Fund Reporter
18-20 Appointing Class III Member of the Planning Board
19-20 Renewal of Trailer Park License for Broadway Trailer Park
20-20 Renewal of Trailer Park License for Westwood Mobile Estates
21-20 Appointing Municipal Engineer
Remington & Vernick – Raymond M. Roberts
22-20 Appointing Animal Control Officers
Animal Control of South Jersey
23-20 Appointing Borough Solicitor
Barry, Corrado, Grassi & Gillin-Schwartz, PC
24-20 Appointing Municipal Auditor
Ford, Scott & Associates, LLC
25-20 Appointing Bond Counsel
McManimon, Scotland & Baumann, LLC
26-20 Appointing Risk Management Consultant
Marsh McLennan Agency
27-20 Appointing Public Defender
Michael Sorensen, Esquire

- 28-20 Appointing Municipal Prosecutor
Stephen W. Barry, Esquire
- 29-20 Appointing COAH Counsel
Jeffrey R. Surenian & Associates, LLC
- 30-20 Appointing COAH Administrative Agent
TRIAD Associates
- 31-20 Appointing COAH Planner
Heyer, Gruel & Associates
- 32-20 Appointing Deputy Emergency Management Coordinator
Gregory Basile
- 33-20 Approving Raffle License for Center for Community Arts
- 34-20 Authorizing Special Event Permits to SPQR Stage Company May Stage, Inc.
- 35-20 Authorizing Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis mentioned a news story he heard where a township in California gave \$500.00 pre-paid credit cards to low income residents. He admits that would not work here but he would like to discuss ways to help low income and fixed income residents of West Cape May.

Deputy Mayor Burke thanked Public Works for removing most of the holiday decorations. He mentioned the change of organic waste pickup from Tuesdays to Mondays. He said there will be a blood drive coordinated by the American Red Cross and held at Borough Hall on Thursday, January 16, 2019 from 12:00pm to 5:00pm. Mr. Burke also noted that the volunteers on the various commissions are very mindful of costs and in some cases have obtained grants to off-set said costs, and thanked them for their efforts.

Mayor Sabo reflected on 2019 saying it was a tremendous year of progress with completion of the parking lot and various street improvements. She said the commission will continue to work on safety for the community. She had many to thank. The Borough Engineer for their hard work and partnership. The EC members for all they do toward sustainability efforts, farm market contribution, movie nights, presentations and events. She thanked the STC for encouraging all residents to preserve and value our streetscapes and tree canopy, a hard job. The police department for their continued great work and representation. The HPC for valuing our historic structures always. The PZB for the difficult balancing act and

thoughtful consideration at every meeting. The VFC for their hard work, she is continually impressed with the level of service from them. To all of the Borough employees and professionals for all of the excellent work and dedication. She is proud of the Borough staff and pleased with their work every day. The WCM Elementary School for the high quality of education provided to students. Mayor Sabo ended with a quote by Margaret Mead, which she feels describes West Cape May perfectly; "Never doubt that a small group of thoughtful, committed citizens can change the world, indeed it's the only thing that ever has."

PUBLIC PORTION

Chief Marino wanted to update the commission about a new hire. He spoke about a local Facebook page and the public comments about speeding on Stimpson Lane and how he responded by placing direct patrols out there and enforcing as much as possible. He encouraged the commission to please reach out to him anytime there is a complaint. Lastly, he wanted to make the commission aware of the grant they are receiving from Wawa, through a Heroes Program. It will allow the purchase of load-bearing gear for the officers. This gear is designed to protect against damage and prevent injury by allowing the officers to carry the heavy gear correctly. It will have a different look so he wanted to make them aware of the change.

Engineer Roberts thanked the commissioners on behalf of the firm and himself, he enjoys working with this commission as well as the staff of Borough Hall, who are always supportive and helpful.

When no one further wished to speak, the meeting was adjourned at 7:36pm on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Theresa Enteadó
Deputy Municipal Clerk