

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
DECEMBER 11, 2019**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Deputy Municipal Clerk Theresa Enteadó, Engineer Raymond M. Roberts, and Solicitor Chris Gillin-Schwartz.

WORK SESSION
ENGINEER'S REPORT

OLD BUSINESS

Street Light at 433 Sunset Boulevard:

ACE will move forward as directed. This item can be removed from the agenda.

WCME PTA Request Food Truck Festival

Deputy Clerk Enteadó explained that after the discussion at the last meeting, she passed on the commissioner's approval for the PTA to hold a food truck festival in the Back Yard Park. The PTA responded by asking if alcohol could be served at the event. The PTA was advised to send a representative to the next commissioners meeting to discuss this new request.

Jennifer was invited up to the microphone by Mayor Sabo and she introduced herself as Vice President of the WCME PTA. Jennifer said the driving force behind the fundraiser is a new playground for the students. The idea is to have a bigger event in June or July to attract residents and visitors alike. If approved, they do not want the focus to be on the beer, it will be a family friendly festival. They will have bounce houses and kid's activities available. Jennifer mentioned understanding the need for police officers, barricades and portable toilets. She is also aware of insurance requirements and that the PTA must apply to the State for a social affairs permit. The Commissioners agreed to allow the festival with the condition of all State required approvals, completion of the special event packet for the Borough, adequate insurance coverage, payment of any and all fees, and approving resolution by the Board of Commissioners. Jennifer will start with the State and keep the Borough informed of the progress.

HPC applications for decks:

Solicitor Gillin-Schwartz said the zoning officer has recommended to include decking as a minor application, not subject to notice requirements. Application will still be subject to HPC review and approval and notice can still be required at the zoning officer's discretion, on a case by case basis. The commissioners were agreeable to the amending ordinance that Solicitor Gillin-Schwartz created and have agreed to its introduction in January.

NEW BUSINESS

None

PUBLIC PORTION

Mr. Alexander Bland of the CMC NAACP introduced himself to the commissioners, he is making his way around to the municipalities in Cape May County. He wants to make the County aware of the Whitesboro Branch and the work they do, that they help everyone regardless of skin color. He invited everyone to the meeting and potluck dinner tomorrow at the Martin Luther King Center in Whitesboro at 6:00 PM. He also shared membership applications saying members are needed and thanked the commissioners for their time.

The Work Session concluded at 7:29pm.

REGULAR MEETING

CONSENT AGENDA

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

November 27, 2019 - Work Session and Regular Meeting

Ordinances for Introduction and Publication:

None

Resolutions:

- 166-19 Authorizing Renewal of Shared Services Agreement for the Services of a Municipal Court Administrator with the City of Cape May
- 167-19 Approving Social Affairs Permit – Mid Atlantic Center for Arts & Humanities
- 168-19 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

- 574 – 19 Amending Section Four of the Borough Code Regarding Special Events Licensing

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 574-19. The motion was carried unanimously on roll call vote.

575-19 Amending Fence Guidelines for Regulation of the HPC
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 575-19. The motion was carried unanimously on roll call vote.

576-19 Amending Municipal Water and Sewer Service Rates
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 576-19. The motion was carried unanimously on roll call vote.

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis mentioned an email he received from the NJDEP offering any assistance the Borough might need.

Deputy Mayor Burke said the STC is finished planting the “fall” appropriate trees that residents have requested. He said the next batch will be planted in the spring. He also mentioned the success of the Christmas Parade.

Mayor Sabo also commented on the success of the Parade calling it a safe and fun event for the community. She thanked Borough staff and participants and wished Happy Holidays to everyone.

PUBLIC PORTION

No public comment.

The meeting was adjourned at 7:36 PM on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Theresa Enteadó
Deputy Municipal Clerk