

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
NOVEMBER 27, 2019**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 3:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Deputy Municipal Clerk Theresa Enteadó, Engineer Raymond M. Roberts, and Solicitor Chris Gillin-Schwartz.

**WORK SESSION**

**OLD BUSINESS**

Review of Street Light Request

Engineer Roberts visited the area in question. It is his opinion that installing a light in the middle of Atlantic Avenue would start a chain reaction of events. He said there are lights at each intersection as you travel up Atlantic, much like all other streets in the Borough. If the Borough installs a mid-block light at the Goldbeaten Alley intersection, then it opens the Borough up to requests for mid-block lights along the entire road. This would completely change the environment of the Borough to more of a city street. The Commissioners agreed with Engineer Roberts' assessment. They feel the area would benefit more by maintaining the rural character of the community. Mr. Burke will send a response to the requestor.

Engineer Roberts took a moment to update the commissioners on a few items. He said that SJG will be marking out Leaming Avenue for the re-surfacing work they were supposed to start after Labor Day. A tentative start date is December 9, 2019. He also said the paving work on West Drive is substantially complete and then he passed on the good news about the NJDOT Municipal Aid funding for the reconstruction of Third Avenue.

**NEW BUSINESS**

WCME PTA Request Food Truck Festival

Deputy Municipal Clerk Enteadó, explained that the PTA requested to have a Food Truck Festival in Wilbraham Park. Food Trucks would clearly not work at that venue as the street would have to be closed similar to the Lima Bean Festival. This would require county approval and police presence as well. Deputy Clerk Enteadó suggested renting the Back Yard Park instead. The Commissioners were agreeable and Solicitor Gillin-Schwartz advised the same requirements should apply as when Wilbraham Park is rented.

Street Light at 433 Sunset Boulevard:

Engineer Roberts said he made sure the light was the responsibility of the Borough and not the County by way of confirmation from an Atlantic City Electric (ACE) representative who advised him it is on the Borough's list. From the options provided by ACE, Mr. Roberts recommends choosing the LED light with a shield. Deputy Mayor Burke asked if there would

be a cost. Mr. Roberts said there will be an installation cost for the change. Deputy Clerk Enteadó will send a written response to ACE on behalf of the Commissioners.

HPC applications for decks:

Solicitor Gillin-Schwartz said the Borough Zoning Official, Norm Roach, asked him about amending the ordinance regarding decks in the historic preservation district. He asked Mr. Roach to expand on that for the benefit of the commissioners. Mr. Roach explained that a deck is a structure and a minor application, and as such should not be subject to notice and advertisement requirements. He said the change would be very similar to the ordinance amendment for sheds that was recently approved. Solicitor Gillin-Schwartz clarified this would be for matters before the HPC only and not if a variance was required. He will draft an ordinance for review by the commissioners.

**PUBLIC PORTION**

No public comment.

The Work Session concluded at 3:23pm.

**REGULAR MEETING**

**CONSENT AGENDA**

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

November 13, 2019 - Work Session and Regular Meeting

Ordinances for Introduction and Publication:

- 574 – 19 Amending Section Four of the Borough Code Regarding Special Events Licensing
- 575-19 Amending Fence Guidelines for Regulation of the HPC
- 576-19 Amending Municipal Water and Sewer Service Rates

Resolutions:

- 164-19 Authorizing Appropriation Transfers During the Last Two Months of the Fiscal Year
- 165-19 Bill Payment

**NON-CONSENT AGENDA**

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

### **COMMISSIONER REPORTS**

Commissioner Francis mentioned the environmental session he attended at the LOM about water pollution and micro plastics. He said one of the ways to remove micro plastics from water is actually the process used for our area which is a good thing. Our water is of good quality. He also suggested a discussion on how to mitigate the increase in water & sewer rates for low income residents.

Deputy Mayor Burke said the STC is in the process of planting trees that residents have requested and should be finished in a week. He also applauded the PW department who made sure the lights and banners were up for the WCM Hospitality Night. He said volunteers also helped decorate Wilbraham Park in time for the event as well and thanked them for their efforts.

Mayor Sabo said the West Cape May Hospitality Night was well organized and a huge success, 182 passports were given out with two winners for the gift baskets. Businesses expressed excitement for next year. Barry's Grand Ole Opry and Chef Chris Shriver's dinner fundraiser were also very successful, she thanked the volunteers, musicians and residents for their participation.

### **PUBLIC PORTION**

No public comment.

The meeting was adjourned at 3:38 PM on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Theresa Entead  
Deputy Municipal Clerk