

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
NOVEMBER 13, 2019**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Deputy Municipal Clerk Theresa Entead, Engineer Raymond M. Roberts, and Solicitor Chris Gillin-Schwartz.

ENGINEER'S REPORT

WORK SESSION
OLD BUSINESS

Review of Proposed Ordinance 574-19, Special Event Applications

Mayor Sabo explained that this ordinance is intended for events that go “through” the Borough, like group runs or walks. She said the Borough does not always receive adequate notice and the Public Works Department is often required to barricade streets and other tasks, on short notice. It was agreed that the application requirement will ensure that the Borough is aware of such events in a timely manner. Solicitor Gillin-Schwartz said the Public Works Department suggested the application fee be increased, considering they have to set up for the event and also breakdown afterwards. Lt. Dekon W. Fashaw Sr. of the Cape May Police Department weighed in on the fee, saying \$125.00 would not be an unreasonable amount considering the work involved. It was agreed the application fee will be \$125.00. Solicitor Gillin-Schwartz reminded the commissioners that the ordinance says applications will be approved by resolution and the resolution can include conditions, requirements, and additional fees should the need arise. Ordinance 574-19 will be introduced at the next meeting.

Review of Proposed Ordinance 575-19, Amendment to Fence Guidelines – HPC

Solicitor Gillin-Schwartz said the HPC chairman, Elan Zingman Leith, proposed to eliminate vinyl fences in the Historic District based on the Secretary of the Interior’s Standards. The HPC feels it would be best for uniformity and also would bring them in line with the industry standards and guidelines. Mayor Sabo clarified that other products can still be discussed but vinyl is excluded. Ordinance 575-19 will be introduced at the next meeting.

NEW BUSINESS

Resident Request to Install a Street Light:

Deputy Mayor Burke was approached by residents with properties on Second Avenue. They feel the area is very dark, especially off of Gold Beaten Alley, and could benefit from a street light. Engineer Raymond Roberts will inspect the area and provide a report of his findings and suggestions.

PUBLIC PORTION

No public comment.

The Work Session concluded at 7:27pm.

REGULAR MEETING

CONSENT AGENDA

On motion of Commissioner Francis, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

October 23, 2019 - Work Session and Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 161-19 Authorizing Release of Unexpended Escrow Fees, Cape Island Investments LLC
- 162-19 Authorizing Release of Unexpended Escrow Fees, John McMahon
- 163-19 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

572-19 Ordinance Amending Section 4 of the Borough Code Regarding Tents
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 572-19. The motion was carried unanimously on roll call vote.

573-19 Ordinance Amending Chapter 18 of the Borough Code to Add Restrictions to Single-Use Carry-Out Bags
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 573-19. The motion was carried unanimously on roll call vote.

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis had nothing to report.

Deputy Mayor Burke wanted to acknowledge the successful Veterans Day events that he attended.

Mayor Sabo mentioned that Borough businesses have organized a West Cape May Hospitality Night, to be held on Friday, November 22, 2019 from 7:00 to 9:00 PM. She also reminded

everyone to buy tickets for Barry's Grand Ole Opry and Chef Chris Shriver's dinner on Sunday, November 24, 2019.

PUBLIC PORTION

No public comment.

The meeting was adjourned at 7:38 PM on motion of Deputy Mayor Burke, seconded by Commissioner Francis.

Respectfully submitted,

Theresa Enteadó
Deputy Municipal Clerk