

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
MAY 8, 2019**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 4:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Carol Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Deputy Clerk Theresa Enteadó, Solicitor Chris Gillin-Schwartz and Engineer Ray Roberts.

**WORK SESSION**  
**ENGINEER'S REPORT**

**OLD BUSINESS**

Protection of Borough Owned Property:

Nothing new to report.

**NEW BUSINESS:**

Request from South Jersey Gas – 30 Day on Main Program:

Solicitor Gillin-Schwartz indicated that South Jersey Gas is requesting that West Cape May commit to a 14 day turnaround time for permit applications. Solicitor Gillin-Schwartz indicated that although the Borough currently issues permits in less than 14 days, it may not be in the Borough's best interest to commit to such turnaround time. Solicitor Gillin-Schwartz indicated that he will correspond with South Jersey Gas relative to said position.

Atlantic City Electric – Request for Light Shield at 173 Stevens Street:

Solicitor Gillin-Schwartz reviewed the correspondence received by the property owner at 173 Stevens Street, requesting a light shield for a newly installed ACE pole and further reviewed the proposed correspondence to ACE requesting the installation of said light shield. The Commissioners were in agreeance of submitting said letter to ACE for their consideration. Solicitor Gillin-Schwartz will finalize the correspondence and submit accordingly.

**PUBLIC PORTION:**

NONE

The Work Session concluded at 4:19pm.

**REGULAR MEETING**

**CONSENT AGENDA**

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

April 24, 2019 Work Session and Regular Meeting

April 24, 2019 Closed Session

Ordinances for Introduction and Publication:

563-19 An Ordinance Amending Section XVII of the Borough of West Cape May Code Regulating Streets and Sidewalks to Include Regulation of Wireless and Telecommunication Facilities in the Municipal Right of Way

Resolutions:

94-19 Partial Release of Performance Surety Bond – JTG Group, LLC – Block 50, Lots 1.01, 1.02 and 2

95-19 Release of Unexpended Escrow Fees – Charles A. Bounds, Jr.

96-19 Catering Permit – Chamberlain Hospitality Group, Inc.

97-19 Authorizing the Beach to Brewery 10K

98-19 Closed Session (Contract Matters – Reconstruction of Leaming Avenue and Borough Hall Parking Lot)

99-19 Bill Payment

**NON-CONSENT AGENDA**

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

**COMMISSIONER REPORTS**

Commissioner Francis spoke of the e-waste event held by the Environmental Commission which collected approximately 20 tons of electronic waste.

Deputy Mayor Burke stated that the Shade Tree Commission has compiled a list of residents who are scheduled for a spring planting. Deputy Mayor Burke also mentioned that if anyone is interested in planting a Red Cedar, that the spring season is the best time for planting that species.

Mayor Sabo brought attention to the following upcoming events: Borough-Wide Yard Sale on May 11, Bulk Trash Event on May 15 and Community Shred Event on May 17.

**PUBLIC PORTION**

NONE

**CLOSED SESSION**

The Commissioners entered into Closed Session at 4:25pm. Closed Session ended and the regular meeting resumed at 4:34pm with no formal action being taken.

The meeting was adjourned at 4:35pm on motion of Deputy Mayor Burke, seconded by Commissioner Francis.

Respectfully submitted,

Suzanne M. Schumann, RMC  
Municipal Clerk