

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
APRIL 10, 2019**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Carol Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Solicitor Chris Gillin-Schwartz and Engineer Jim Oris.

WORK SESSION

OLD BUSINESS:

Protection of Borough Owned Property:

Nothing new to report.

Small Wireless Facilities:

Solicitor Gillin-Schwartz discussed Cape May Point's proposed Ordinance which requires the aesthetics of wireless facilities to be reviewed and approved by the municipality. Solicitor Gillin-Schwartz suggested a similar Ordinance be adopted by the Borough. Mayor Sabo suggested adding the suggested language included in the article posted by the League of Municipalities.

NEW BUSINESS:

Encroachment/Easement Agreement – Exit Zero:

Solicitor Gillin-Schwartz mentioned that the previously approved agreement included an encroachment for landscaping and the new agreement includes the handicap ramp and a pvc pipe which is installed. Solicitor Gillin-Schwartz reminded the Commissioners that the agreement is in the form of a license and can be amended or revoked at any time if needed. Clerk Schumann indicated that the approving resolution will be scheduled for the April 24th meeting.

Water Conservation – Suggestive Watering Schedule:

Mayor Sabo reviewed the proposed Suggestive Watering Schedule which was prepared by Clerk Schumann, pursuant to a recent conversation with Bob Hewitt from the Borough's Environmental Commission.

PUBLIC PORTION:

NONE

The Work Session concluded at 7:11pm.

REGULAR MEETING
ENGINEER'S REPORT

CONSENT AGENDA

On motion of Commissioner Francis, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

March 27, 2019 Work Session and Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 76-19 Award of Bid – FY2018 Capital Improvements, Phase II – Reconstruction of Brown Street (Fifth Avenue to Sixth Avenue) and Congress Avenue (First Avenue to Fow Avenue)
- 77-19 Authorize the Ride to Defeat ALS Charity Bike Ride Event
- 78-19 Appointment – New Hire (Patricia Oliver)
- 79-19 Authorizing Social Affairs Permit – Mid-Atlantic Center for the Arts and Humanities (Cape May Wine Trail)
- 80-19 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

- 562-19 An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank for CY2019

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 562-19. The motion was carried unanimously on roll call vote.

Public Hearing – Person-to-Person Transfer – Plenary Retail Distribution License:

Tom O'Hara, current owner of Sunset Liquors and John Kornick, new owner of Sunset Liquors, introduced themselves and Mr. Kornick indicated that he is looking forward to being a part of the community and indicated that there are no plans to change the business aspect of Sunset Liquors.

Resolutions:

- 81-19 Authorizing Person-to-Person Transfer – Plenary Retail Distribution License
- On motion by Commissioner Francis, seconded by Deputy Mayor Burke, Resolution 80-19 was approved. The motion was carried unanimously on roll call vote.*

COMMISSIONER REPORTS

Commissioner Francis mentioned the upcoming e-waste event on May 4th, hosted by the Borough's Environmental Commission. Commissioner Francis stated that the recycled materials will be turned into a payment for the Borough. Deputy Mayor Burke stated that this event is a convenient event for residents of West Cape May and surrounding towns to dispose of their electronic waste.

Deputy Mayor Burke mentioned the Arbor Day Tree Giveaway at Borough Hall on April 9 and 10 between 8:30am and 2:30pm and the upcoming Arbor Day Event at the West Cape May Elementary School. Deputy Mayor Burke also mentioned the May 1st Loyalty Day event at Wilbraham Park.

Mayor Sabo brought attention to the following upcoming events: Borough-Wide Yard Sale on May 11, Bulk Trash Event on May 15 and Community Shred Event on May 17. Mayor Sabo thanked the staff at Remington & Vernick Engineers for their assistance with the NJDOT Grant for West Drive. Mayor Sabo also mentioned the Press Release which has been sent out relative to the upcoming intersection change at Park Boulevard and Leaming Avenue.

PUBLIC PORTION

Jeanne Shelly, 204 Third Avenue, provided additional photos of flooding on Goldbeaten Alley and asked for the status of improvements to the area to minimize the flooding and standing water, as she has concerns with the upcoming mosquito season. Ms. Shelly mentioned that Engineer Roberts had suggested a French drain when this concern was discussed in the fall and further mentioned that a house on Second Avenue has their drainage run underground which then sprouts up through the ground. Ms. Shelly suggested using a system similar to the surf stone which is used at Congress Hall. Engineer Oris asked for Ms. Shelly's contact information to follow up with her on this matter. Mayor Sabo stated that Goldbeaten Alley is part of the proposed projects of the Capital Improvement Project and work to Goldbeaten Alley could be expected to be done within the next two years. Deputy Mayor Burke confirmed that Goldbeaten Alley would not be paved. Clerk Schumann provided Ms. Shelly with information to contact the County Mosquito Commission for spraying options.

Hilary Pritchard, 144 Stevens Street, questioned the upcoming West Drive project and whether it would include markings on pavement for bicyclists and pedestrians. Ms. Pritchard also expressed concerns with traffic and speeding on Stevens Street and West Drive during the season and suggested lowering the speed limit on Stevens Street. Engineer Oris stated that the project includes widening of West Drive and asked that Engineer Doug Hopper look into the project specifics to include appropriate markings for the area. Engineer Oris further stated that there would need to be a substantial cause for the speed limit to be reduced.

Ms. Pritchard mentioned runoff concerns in the Borough which have been an ongoing discussion with the Environmental Commission. Deputy Mayor Burke stated that these concerns are addressed by the Borough's Grading Ordinance. Solicitor Gillin-Schwartz confirmed that an Ordinance was recently adopted which addresses these concerns and requires a grading plan to be submitted to the Borough's Zoning Office for review by the Borough's Engineer. Solicitor

Gillin-Schwartz also stated that there is also a requirement for the increase in vegetation. Commissioner Francis stated that he would like to revisit infrastructure on drainage and believes it would be a large project for the Borough.

Barbara Green, 156 Leaming Avenue, concerned with the grading which is still to be completed on her property and does not want to see her bushes removed. Engineer Oris indicated that final grading and adjustments will be complete and assured Ms. Green that any issues or concerns will be addresses and adjusted as needed.

Ms. Green also mentioned concerns with speeding vehicles on Leaming Avenue between Broadway and Park Boulevard and lack of available off-street parking during the season. Clerk Schumann asked Det. Sgt. Walker, who was in the audience, to relay Ms. Green's concerns to the Chief for enforcement.

The meeting was adjourned at 7:50pm on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk