

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
NOVEMBER 7, 2018**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Carol Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Deputy Clerk Theresa Entead, Engineer Ray Roberts and Solicitor Chris Gillin-Schwartz.

ENGINEER'S REPORT

WORK SESSION

OLD BUSINESS:

NFIP Community Rating System:

Mayor Sabo indicated that Lou Belasco, CRS Coordinator has received a great response to the letters sent to the homeowners with negative rated properties and are working towards recommendations for those properties.

Protection of Borough Owned Property:

Nothing new to report.

Request for 750 Park Boulevard; Block 21, Lot 42:

Engineer Roberts indicated that there is additional information which needs to be gathered by the Borough before making a determination. Mayor Sabo mentioned that she would be reaching out to the Borough's Tax Assessor and Solicitor Gillin-Schwartz offered to reach out to the JIF.

Environmental Resource Inventory:

Solicitor Gillin-Schwartz indicated that he provided instructions to the Planning Zoning Board Secretary on how to proceed with amending the Borough's Master Plan to include the Environmental Resource Inventory and indicated that the Planning Zoning Board Secretary has confirmed that the Board is moving forward with the process.

NEW BUSINESS:

Best Practices Inventory:

Clerk Schumann indicated that the Best Practices Inventory was completed by the Clerk's Office and the Finance Office. Clerk Schumann will submit this form to the State later this week. As answered, the Borough's score will result in no aid withheld.

PUBLIC PORTION:

Kevin O'Neill, 747 Maple Avenue, asked the Commissioners to confirm that Mr. Cicchitti's request for a street vacation was denied. Deputy Mayor Burke confirmed. Mr. O'Neill questioned Mr. Cicchitti's intentions, assuming the request would have been for safety concerns, which was denied by the Commissioners. Deputy Mayor Burke spoke of parking pilings that were placed on the property which raised concerns.

Mr. O'Neill spoke of another request several years ago on Central Avenue for purposes of beautification which was a steadfast denial by the Commissioners. This information is another request for a street vacation which was denied by the Commissioners.

Jeffrey Barnes, Esquire and William Sweeney, Land Surveyor, on behalf of Mr. and Mrs. Fischer, spoke of the history of this area, including the designated railroad and continuation of Central

Avenue which was never vacated. Mr. Barnes confirmed that Mr. and Mrs. Fischer are willing to pay all costs associated with this request.

The Work Session concluded at 7:32pm.

REGULAR MEETING

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

October 24, 2018 – Work Session and Regular Meeting

October 24, 2018 – Closed Session

Ordinances for Introduction and Publication:

NONE

Resolutions:

- | | |
|--------|--|
| 185-18 | Authorizing Appropriation Transfers During the Last Two (2) Months of the Fiscal Year – Municipal Budget |
| 186-18 | Closed Session (Amendments to the Borough's Policy and Procedures Manual) |
| 187-18 | Bill Payment |

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

- 555-18 An Ordinance Repealing Ordinance 547-18 Amending Section 6 of the Borough Code Regarding Alcoholic Beverage Control

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 555-18. The motion was carried unanimously on roll call vote.

- 556-18 An Ordinance Amending Section 14 of the Borough Code Regarding Trailers and Trailer Camps

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 556-18. The motion was carried unanimously on roll call vote.

- 557-18 An Ordinance Amending Section 18-6 of the Borough Code Regarding Refuse Containers and Dumpsters

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 557-18. The motion was carried unanimously on roll call vote.

- 558-18 An Ordinance Amending Section 10 of the Borough Code to Include the Requirement of a Zoning Permit for Maintenance, Work or Repair to a Building

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 558-18. The motion was carried unanimously on roll call vote.

559-18 An Ordinance Amending Section 10 of the Borough Code Regarding Building and Housing

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 557-18. The motion was carried unanimously on roll call vote.

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis mentioned the Veterans Day Ceremony at WCM Elementary on November 12th at 9:00am.

Deputy Mayor Burke indicated that the Shade Tree Commission is almost done with their fall tree planning.

Mayor Sabo attended the WCM Community Christmas Parade fundraiser at Fin's earlier this evening and thanked the business and personnel who have helped with this event. Mayor Sabo encouraged contributions and donations as this event is not funded by taxpayer dollars. The next fundraiser is on November 18th which is Chris Shriver's dinner at the Fire Hall, followed by Barry's Grand Ole Opry at Borough Hall. Mayor Sabo also mentioned the Veterans Day Ceremony on November 11th at 11:00am on Columbia Avenue in Cape May.

Deputy Mayor Burke spoke about the talented performers and the great transformation of the Court Room.

PUBLIC PORTION

Kevin O'Neill, 747 Maple Avenue, asked for information on the Veterans Day Ceremony at the school and information about donations for the Christmas Parade.

Lou Riccio, 722 Maple Avenue, asked if there is a deadline for the 750 Park Boulevard request. Solicitor Gillin-Schwartz indicated that the Borough is seeking the additional information quickly, but is under no specific timeline to respond to the request.

When no one further wished to speak, public portion was closed and the meeting went into Closed Session at 7:43pm.

Closed Session adjourned and Open Meeting resumed at 7:56pm. No formal actions were taken, no members of the public were present for comments; the meeting was adjourned at 7:57pm on motion by Deputy Mayor Burke, seconded by Commissioner Francis.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk