

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
MARCH 28, 2018**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Carol Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Deputy Clerk Theresa Enteado, Solicitor Chris Gillin-Schwartz, Tax Assessor Lou Belasco and Police Chief Anthony Marino.

WORK SESSION - OLD BUSINESS:

NFIP Community Rating System:

Lou Belasco, Tax Assessor/Community Rating System Coordinator gave an update on the Borough's status into the CRS. There is an application which will be submitted and anticipated that there will be properties which need to be addressed, but the application would put the Borough on an advisory standpoint. Mr. Belasco explained the application process for obtaining points and indicated that once a certain amount of points are obtained by the Borough, there will be available discounts on flood insurance premiums.

Verizon Wireless Proposal:

Nothing new to report on this specific topic. Solicitor Gillin-Schwartz spoke of the intention of a temporary truck signal for the summer months with a location close to the lumber yard on residential property. Solicitor Gillin-Schwartz indicated that there is nothing in the Ordinance to prevent such a situation, but the property owner must agree to it and must be within the height restrictions in the Borough. Deputy Mayor Burke expressed interest, as he believes it would help signal throughout the Borough.

Review of Properties with Municipal Liens:

Nothing new to report.

Dark Skies - Downward Facing Lights:

Clerk Schumann gave an update on a previous question that was asked relative to a Planning Zoning Board application. The PZB did discuss the use of downward facing lights for this application, but the resolution which was approved by the PZB did not specifically require downward facing lights and therefore would not be required by the property owner.

Water Quality Accountability:

The Board of Commissioners confirmed that they wish to move forward with this project, inclusive of the \$3,000 option for RVE to complete the fieldwork. Clerk Schumann will prepare a Resolution to be on the April 11th meeting agenda.

Microbreweries and Distilleries:

Solicitor Gillin-Schwartz is working on preparing a draft Ordinance. Mayor Sabo mentioned that she is receiving inquiries about interest in these types of businesses and would like to finalize and move forward.

Protection of Borough Owned Property:

Mayor Sabo and Lou Belasco spoke about the Recreation and Open Space Inventory "ROSI" which would be beneficial to move forward with protecting borough owned property. Mr. Belasco will be completing this inventory for the borough. Mayor Sabo mentioned that

the Nature Conservancy may be interested in taking the property for conservation. Chief Marino mentioned that the Nature Conservancy is very specific about their used of conservation which sometimes prohibits dog walking in the area.

Reconstruction of Borough Parking Lot and Lighting and NJDOT FY2018 State Aid Program – Various Street Improvements:

Mayor Sabo indicated that a Bond Ordinance will be introduced on April 11th and would include the funding for both of these projects. Mayor Sabo also spoke about the grant which was received for Leaming Avenue which will be used towards the down payment on the bond.

Boat/Trailer Storage on Residential Property:

Solicitor Gillin-Schwartz reviewed the language added to the Property Maintenance Code Ordinance and the Ordinance was on the agenda for introduction.

WORK SESSION - NEW BUSINESS:

Request by RP Burke Builders – 606 Second Avenue:

Clerk Schumann received a request from Mr. Burke requesting the removal of trees in a Borough right-of-way in order to extend sewer lines. The Board of Commissioners determined that this was a matter which should be reviewed and acted upon by the Zoning Office.

REVIEW OF REGULAR MEETING: Mayor Sabo reviewed the Consent Agenda and Non-Consent agenda items.

PUBLIC PORTION:

Chief Marino indicated that they recently hired new officers and each squad now has four full-time officers.

Chief Marino asked about the speed limit sign on park Boulevard, all signs are 25mph and one before the curve is 20mph, asked if a curve sign should be added to that speed limit sign. Deputy Mayor Burke indicated that he would look into having a sign added.

Deputy Mayor Burke spoke about the West Drive signage and the addition of weight limit signs for trucks on West Drive. Deputy Mayor Burke also indicated that he would be asking to have the Willow Creek Winery sign removed from corner of West Drive, as he believes that is causing additional truck traffic.

Work Session concluded at 7:45pm.

REGULAR MEETING (began at 7:48pm):

CONSENT AGENDA: On motion of Commissioner Francis, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

March 14, 2018 – Work Session and Regular Meeting

Ordinances for Introduction and Publication:

538-18 An Ordinance Amending the Property Maintenance Code

Resolutions:

- 78-18 Authorizing the Submission of the Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection for the Year 2017
- 79-18 Authorizing an Agreement between the Borough of West Cape May and the Cape May County Municipal Utilities Authority to Review, Sign/Submit the 2017 Annual Recycling Tonnage Report
- 80-18 Raffle License - Cape May Technical High School After Prom
- 81-18 Approving Catering Permit – Chamberlain Hospitality Group, Inc.
- 82-18 Approving Catering Permit – Chamberlain Hospitality Group, Inc.
- 83-18 Authorizing the Execution of a Settlement Agreement with the Fair Share Housing Center
- 84-18 Authorizing the Borough to Enter into an Amended Agreement for the Resale of Gasoline and Diesel Fuel as Part of a Commodity Resale System and Execute the Amended Agreement for the Resale of Gasoline and Diesel Fuel
- 85-18 Authorizing the Refund of Unused Escrow Fees – Hunt & Son LLC
- 86-18 Bill Payment

NON-CONSENT AGENDA

Resolutions:

NONE

Ordinances for Second Reading and Public Hearing:

- 533-18 An Ordinance Amending Section 27-19 of the Borough Code Regarding Historic Preservation
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 533-18. The motion was carried unanimously on roll call vote.
- 535-18 An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14) for CY2018
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 535-18. The motion was carried unanimously on roll call vote.
- 536-18 An Ordinance Amending the Borough of West Cape May's Salary Ordinance
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 536-18. The motion was carried unanimously on roll call vote.
- 537-18 An Ordinance Amending Sections 24 and 25 of the Revised General Ordinances of the Borough of West Cape May Regarding Performance Guarantees for On-Tract Improvements
Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 537-18. The motion was carried unanimously on roll call vote.

COMMISSIONER REPORTS

Commissioner Francis attended Environmental Commission training on Saturday which was very informative for board members.

Deputy Mayor Burke spoke about the Wilbraham Park cleanup by the boy scouts in which he attended as well as Mayor Sabo.

Mayor Sabo advised the public of an energy assistance funding program by Atlantic City Electric. Mayor Sabo also spoke of the upcoming Arbor Day Tree Giveaway which will be taking place at Borough Hall between April 10th and 13th between 9am – 2pm. Clerk Schumann indicated that information on both of these topics is available on the Borough's website.

PUBLIC PORTION

When no one wished to speak, the meeting was adjourned at 7:51pm on motion of Deputy Mayor Burke, seconded by Commissioner Francis.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk