

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
OCTOBER 11, 2017**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00pm. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Municipal Clerk Suzanne Stocker, Engineer Ray Roberts and Solicitor Chris Gillin-Schwartz.

PRESENTATION – CONSERVATION BLUEPRINT

Jody Alessandrine (The Nature Conservancy)
Mackenzie Franco (Rowan University)

ENGINEER’S REPORT

WORK SESSION - OLD BUSINESS:

NFIP Community Rating System:

Mayor Kaithern reviewed an email received from Lou Belasco who is serving as the Borough’s Community Rating System Coordinator. Mr. Belasco’s email spoke of the flood insurance rate increase expected in April 2018 and the type of properties which would be affected by this increase. Mayor Kaithern asked that any questions from residents be directed to Mr. Belasco.

Verizon Wireless Proposal:

Nothing new to report.

Review of Properties with Municipal Liens:

Solicitor Gillin-Schwartz indicated that he received a new title jacket for the Third Avenue property and has been in contact with the attorney for the Estate. Solicitor Gillin-Schwartz has contacted the attorney for Block 40, Lot 13 owned by Old Valley Forge Road, LLC and is waiting for a response.

Dark Skies/Downward Facing Lights:

Nothing new to report.

Vegetation and Tree Ordinance Revisions:

Solicitor Gillin-Schwartz reviewed the changes which were made to the Ordinances, as discussed at the last meeting. Mayor Kaithern reviewed additional proposed changes which were submitted by Mickey Riggins of the Shade Tree Commission. Solicitor Gillin-Schwartz will amend Ordinances and provide update revisions for the next meeting. Mayor Kaithern will follow up with Mickey Riggins relative to the height for which measurement should be taken to determine an eligible tree for removal.

Speed Limit Signs:

Engineer Roberts reviewed the study which he compiled after doing a “drive by survey” of streets in the Borough. Sixth Avenue was not included on Mr. Roberts’ initial report, but was indicated that there is a gap between speed signs on the straight stretch of roadway and it was recommended that additional signs be added in this area. Mr. Roberts spoke of the unsafe vehicle operations during the pick-up and drop-off times by the school on Fifth

Avenue. Mr. Roberts does not believe that any physical improvement is needed in this area, but suggests the school to initiate occupational improvement during these times. Mr. Roberts also suggested that lines be painted on the roadway at stop signs, as they are often easier to see by drivers as they are approaching the area. Deputy Mayor Burke spoke of concerns at Fourth Avenue approaching Broadway in the vicinity of Bella Vida. Commissioner Sabo spoke of the request for all roadways in the Borough to be 25mph. Mr. Roberts indicated that all Borough roadways are 25 mph, but would have to be discussed with the County to decrease the speed limits on the County roads in the Borough.

PRC Liquor License:

Nothing new to report.

WORK SESSION - NEW BUSINESS:

Cape May County Bridge Commission:

Mayor Kaithern summarized a letter received by the Cape May County Bridge Commission relative to the upcoming increase of bridge tolls and the installation of EZ Pass on several County bridges. Seasonal toll increases will be \$1.00 from the Monday before Memorial Day until the Tuesday after Columbus Day. An off-season increase will be \$0.50. The increase in fees will cover the EZ Pass installation project as well as maintenance for the bridges.

Sunset Boulevard Improvements:

Mayor Kaithern spoke of the County's proposed project on Sunset Boulevard to make improvements for accommodating bicyclists and pedestrians. Mayor Kaithern asked for volunteers to serve on a steering committee with the County. Commissioner Sabo volunteered and Clerk Stocker will forward her contact information to the County.

Compost Workshop:

A presentation is scheduled for October 20th from 7pm-9pm and is being hosted by the West Cape May Environmental Commission. Compost Geobins will be available for purchase at a discounted rate.

PUBLIC PORTION:

Wayne Hoffmann, 408 Fourth Avenue:

- Communicating with the County Engineer's office to repair the curbing at Wilbraham Park
- Shade Tree Commission will be giving away ten (10) trees which are approximately 6'-8' tall. Residents should contact the Clerk's Office if they are interested. First come, first serve and planting services are not provided.
- Mentioned last 150 yards of Fourth Avenue being a mess, Deputy Mayor Burke mentioned same issue on Bayshore Road. Engineer Roberts will follow-up with County Engineer for repaving.

REVIEW OF REGULAR MEETING: Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

CONSENT AGENDA: On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

September 27, 2017 – Work Session/Regular Meeting (*as amended*)

Ordinances for Introduction and Publication:

NONE

Resolutions:

142-17	Trick or Treat 2017
143-17	Bill Payment

NON-CONSENT AGENDA

Resolutions:

NONE

Ordinances for Second Reading and Public Hearing:

527-17	An Ordinance Authorizing the Acquisition by the Borough of Block 40, Lot 3 in West Cape May
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On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, Ordinance 527-17 was unanimously approved on roll call vote.

COMMISSIONER REPORTS

Commissioner Sabo spoke of the upcoming WCM PTA Pig Roast being held on Friday, October 13th from 4pm-7pm. This event supports the activities and field trips for West Cape May Elementary School students.

Deputy Mayor Burke spoke of the success of the Lima Bean Festival and great weather for the event. Deputy Mayor Burke commended the employees and the Shade Tree Commission for the help with organizing the event and taking care of Wilbraham Park.

Mayor Kaithern mentioned the upcoming Christmas Parade Fundraisers: October 22nd at the Chalfonte Smorgasbord and October 26th at Exit Zero Cookhouse. Tickets can be purchased online at www.westcapemay.us.

PUBLIC PORTION

When no one wished to speak, the meeting was adjourned at 8:34pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Stocker, RMC
Municipal Clerk