

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
JUNE 14, 2017**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00pm. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Municipal Clerk Suzanne Stocker, Deputy Clerk Theresa Enteadó and Solicitor Chris Gillin-Schwartz, Esquire. Police Lieutenant John Bobik and Fire Chief Chuck McPherson were in attendance for a portion of the Work Session.

ENGINEER REPORT

SOUTH JERSEY GAS PAVING SCHEDULE UPDATE

Police Lieutenant J. Bobik provided an update on the paving schedule for SJG project. Beach Drive in Cape May is complete and Gres Pacing Company will be moving into West Cape May on Monday, June 19. Schedule is as follows: Broadway from Myrtle to Leaming Avenue – mill the road on Monday and pave on Tuesday. Contractor will then work on side streets. Paving will continue Monday through Thursdays. Paving will be curb to curb on Pearl, First Avenue and Little Myrtle. Half street paving will be done on Yorke, Mechanic, 6th, 5th and Moore. Mayor Kaithern suggested a reverse 911 call, in addition to contractor notifications. Fire Chief Chuck McPherson confirmed that the fire department will have access to streets after working hours. Engineer Roberts confirmed that access will be available on streets and that milling should only be 1.5 inches. Deputy Mayor Burke expressed concerns about residents not being notified in enough time about access. Mayor Kaithern indicated that the reverse 911 for all residents to notify them of paving project. Governing Body and Chief McPherson agreed to allow contractor access to necessary streets and have paving project done by June 29th. Police Chief to reach out to Mayor to compose reverse 911. Engineer Roberts confirmed that the County is aware of upcoming Broadway Improvement project.

WORK SESSION - OLD BUSINESS:

NFIP Community Rating System:

Clerk Stocker will be sending out second request letters to property owners who have not yet responded to the original letter. Letters were sent out on June 15th via regular and certified mail.

Estate of Smith – Betty Robbins Memorial – Donation of a Bandstand:

Mayor Kaithern indicated that the pavilion is near completion and will be completely done by the first Farmer's Market on June 27, 2017.

Verizon Wireless Proposal:

Nothing new to report.

Review of Properties with Municipal Liens:

Solicitor Gillin-Schwartz spoke to one of the lienholders who would be looking for reimbursement of principal of lien, without interest. The estimated reimbursement is a little over \$2,000.00. Mayor Kaithern would like the information forwarded to finance office to see

if money is available, possibly in the Environmental Commission or Shade Tree Commission budget.

Donation of Property to the Borough of West Cape May - Block 2, Lot 5:

Solicitor Gillin-Schwartz indicated that the property owner did agree to negotiation relative to fees and wanted to confirm that the deed will include conservation restriction.

Naming of Street on Honor of Mayor Jack Vasser:

Mayor Kaithern indicated that the dedication ceremony has been scheduled for Saturday, June 17th at 6:00pm at the corner of Green Street and Fourth Avenue. In the event of bad weather, the ceremony will be moved to Borough Hall.

Review of Flood Damage Prevention Ordinance:

This topic was tabled until the next meeting.

Construction Office – Contractor’s License:

Solicitor Gillin-Schwartz reviewed a letter received letter from the Solicitor for Lower Township in response to his letter. The response indicated that registration/license is required for commercial, but not for residential/non-commercial. Mayor Kaithern asked Solicitor Gillin-Schwartz to ask for a courtesy for a commercial farm which this issue brought up.

Broadway Resurfacing Improvements:

Engineer Roberts spoke of history of project and the ideas of traffic calming patterns on Broadway. The original plans included two raised islands of traffic calming patterns and raised shoulder patterns. Previous discussion expressed concerns with bicyclists with raised patterns on shoulder. The County’s redesign shows the removal of the side raised patterns and only included two center islands. Engineer Roberts showed the sketch which shows 40’ trailer and 35’ trailer being pulled by truck, with no problems turning out of the Depot Travel Park’s driveway. Glen and Adam Reeves indicated that there can be total vehicle lengths of 60’ pulling out of the campground and would like the County to confirm that this total length would not be an issue. Mr. Reeves also expressed concern with his farm equipment, which can be up to 14’ wide, being able to easily get through the street with these raised calming patterns.

Mr. Roberts further indicated that recent correspondence by County indicated that the first traffic calming pattern has been removed from the plans, as NJ Transit has not approved the plan in the railroad track area. With this pattern being removed, Mr. Roberts does not believe that the one traffic calming pattern would be as effective as having two traffic calming patterns. Mr. Roberts indicated that the maximum height of the center of the island would be 4”. Mr. Roberts believes that speed enforcement and/or a speed enforcement sign would be more effective than one center island. Adam Reeves spoke of the sound of speeding vehicles coming into town and then slowing down when they approach the lighted speed limit sign near the firehouse. Mayor Kaithern asked if County may still consider decorative pavers to slow people down. Engineer Roberts indicated that most of those types of decorative pavements are at signaled intersections. Chief McPherson expressed interest in that idea. Commissioner Sabo expressed concerns with bicyclists if they have to ride over an uneven area of decorative pavers. Deputy Mayor Burke asked if the police chief had any concerns, Clerk Stocker reviewed the email received by Chief Marino relative to his two concerns, which have already been addressed earlier in this conversation.

The Governing Body agreed to allow Engineer Roberts to contact County Engineer to remove the remaining traffic calming pattern, but would still like the even, decorative pavers at the entrance to Borough Hall. Engineer Roberts indicated that the Project will still include the resurfacing and restriping. Glen Reeves questioned depth difference from milling of SJG project versus Broadway resurfacing project. SJG project is 1.5" and Broadway Improvement project looks like a 2" milling depth. Engineer Roberts will send letter to remove island in front of campground but would like to keep decorative pavers in front of Borough Hall entrance.

WORK SESSION - NEW BUSINESS:

Request for Street Light – Cape May Village, 847 Broadway:

Clerk Stocker reviewed the request which came in from the Homeowner's Association at 847 Broadway. Engineer Roberts reviewed aerial photos and photos which approach both directions to the address. Engineer Roberts does not see any danger to the health and safety to this area for requiring a street light. Engineer Roberts expressed other areas that would need to get lights as well, which the Borough would be responsible for paying for and believes that more requests would come in for areas that would be more in need of lighting. Deputy Mayor Burke brought up the request for electric lamps which look like gas lamps on Broadway and expressed an individual had indicated that he would help with finding grants. It was discussed that the Association is welcome to put in their own onsite lighting, but the Borough does not have any interest. The Association would be responsible for developing a plan with lighting for zoning office to review and approve.

Request for Use of Court Room – SIOGA Group:

Clerk Stocker reviewed the application received by the SIOGA Group to hold AA meetings in Borough Hall. Clerk Stocker indicated that the group has asked to waive the daily fee, in exchange for a 30% donation of collection fees received per meeting. The Governing Body agreed to these terms, based on an annual renewal. The current application will begin in July and go until the end of the year. At that time, the group can submit an application for renewal.

REVIEW OF REGULAR MEETING: Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

May 24, 2017 – Work Session/Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 92-17 Establishing Change Funds
- 93-17 Insertion of Special Item of Revenue, Chapter 159 – Clean Communities Program
- 94-17 Release of Unexpended Escrow Fees – Ann M. Butchart
- 95-17 Closed Session – Personnel

- 96-17 Authorizing Participation in Cooperative Pricing System between the County of Cape May as Lead Agency and Borough of West Cape May as Participating Agency
- 97-17 Authorize Special Event Permit – SIOGA Group
- 98-17 Bill Payment

PROCLAMATION – JOHN A. “JACK” VASSER

NON-CONSENT AGENDA:

Ordinances for Second Reading and Public Hearing:
NONE

COMMISSIONER REPORTS:

Commissioner Sabo spoke about her attendance at the Cape May Bike Path meeting on June 3rd which reviewed the proposed plans. Commissioner Sabo also spoke to engineer for project and asked that West Cape May be included in the planning process, as well as Lower Township as they are all connected. Commissioner Sabo hopes to have sample resolution to discuss with Engineer Roberts to have a conservative, island-wide project and expects to have this information before the next meeting. Mayor Kaithern indicated that she attended last Environmental Commission meeting and Tom Bocket is willing to help move this project along.

Deputy Mayor Burke - American Red Cross Blood Drive on July 13th from 12pm – 5pm. Mentioned improvements to firehall building by West Cape May Public Works.

Mayor Kaithern - Farmer's Market begins on June 27th. New pavilion built at the request of an estate and not out of taxpayer's money.

PUBLIC PORTION:

Judy Smith, 408 Third Avenue – Expressed concerns relative to the coordination of the Shade Tree Commission and Zoning, regarding the removal and replacement of trees. Ms. Smith addressed several other concerns which she has relative to tree inventory, illegal removing of trees and water intrusion. Ms. Smith provided a list of her concerns to the Governing Body for further review.

When no one wished to speak, the meeting was recessed into closed session at 8:24pm and reconvened at 10:04 pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

The meeting was adjourned at 10:05pm on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Suzanne M. Stocker, RMC
Municipal Clerk