

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
APRIL 12, 2017**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00pm. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Municipal Clerk Suzanne Stocker, Deputy Clerk Theresa Enteado, Solicitor Chris Gillin-Schwartz, Esquire, Engineer Ray Roberts, Chief Financial Officer Frank Donato, Zoning Officer Norm Roach and Police Chief Anthony Marino.

**WORK SESSION**

**OLD BUSINESS:**

NFIP Community Rating System:

Nothing new to report.

Estate of Smith – Betty Robbins Memorial – Donation of a Bandstand:

Mayor Kaithern reported that the contractor hopes to have the bandstand completed by the time that the Farmer's Market starts. There is expected to be additional funds left in the trust account which may be used towards memorial benches in the park.

Verizon Wireless Proposal:

Solicitor Gillin-Schwartz updated the Commissioners on the recent meeting between Marc Karavan, Esquire and several local solicitors, including Frank Corrado, Esquire. The solicitors discussed a uniform response and uniformity of the Verizon project within the municipalities in Cape May County.

**NEW BUSINESS:**

Ordinance 518-17:

Deputy Clerk Theresa Enteado expressed concerns relative to the administrative fee in the Ordinance. The procedures of this process were discussed and it was expressed that the \$35 administrative fee was low for the amount of work which is to be done. Norm Roach and Ray Roberts discussed the procedure for applying for this application pursuant to the Ordinance requirements. The Governing Body decided to leave the administrative fee as is, until applications are received to determine volume of applications.

Glyphosate Usage:

Commissioner Sabo discussed the application presented to the Environmental Commission for use of glyphosate to treat vacant properties. In the past, there had been concerns about using this type of chemical. Commissioner Sabo indicated that it may be good to use to treat invasive species of plants. The Borough Clerk confirmed that there is no Resolution or Ordinance preventing the use of glyphosate.

Park Boulevard Property; Block 2, Lot 5:

Solicitor Gillin-Schwartz discussed a letter received relative to the donation of property to the Borough. The donation would have restrictions on conservation and would not be able to be sold or developed. A title search is recommended, and will be authorized via resolution at the next meeting.

Electronic Speed Sign:

Police Chief Anthony Marino spoke of a previous conversation with PW Supervisor Greg Basile, relative to purchasing and placing another electronic speed sign in the Borough. Mayor Kaithern suggested issuing tickets in hopes that “word of mouth” would slow drivers down. Chief Marino indicated that he approach of issuing tickets would be more beneficial if a sign was in place as an additional warning to the drivers. Clerk Suzanne Stocker indicated that the electronic speed sign would cost approximately \$4,000. There was no determination made whether to move forward with the purchase of the electronic speed sign.

**PUBLIC HEARING ON 2017 BUDGET – RESOLUTION 74-17**

74-17 Read by Title Only and Open Public Hearing on 2017 Municipal Budget  
*Mayor Kaithern opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Sabo, to adopt Resolution 74-17. The motion was carried unanimously on roll call vote and the 2017 Municipal Budget was approved.*

**REVIEW OF REGULAR MEETING:** Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Ordinances for Introduction and Publication:

- 522-17 – An Ordinance Amending Section 2-44 of the Borough Code Regarding Municipal Fees (Vital Statistics)
- 523-17 – An Ordinance Amending Section 10-5 of the Borough Code Regarding Numbering of Residential and Commercial Buildings

Resolutions:

- 75-17 Authorize Special Event Permits to Cape May New Jersey State Film Festival
- 76-17 Authorizing Participation in a Shared Services Agreement with Cape May Point for Sharing of Equipment
- 77-17 Bill Payment

**NON-CONSENT AGENDA:**

Minutes: March 22, 2017 Work Session/Regular Meeting

On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the Minutes from March 22, 2017 were approved on roll call vote by Deputy Mayor Burke and Commissioner Sabo. Mayor Kaithern abstained.

Ordinances for Second Reading and Public Hearing:

- 520-17 – An Ordinance Amending the West Cape May Zoning Ordinance Regulating Satellite Television Dishes and Antennas  
*Mayor Kaithern opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Sabo made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 520-17. The motion was carried unanimously on roll call vote.*

**COMMISSIONER REPORTS:**

Commissioner Sabo had nothing to report.

Deputy Mayor Burke spoke about the Borough receiving the Tree City USA designation for the 19<sup>th</sup> year. Mr. Burke also spoke about the upcoming tree giveaway in celebration of Arbor Day – trees will be given away at Borough Hall and Empanada Mama's from April 17<sup>th</sup> through April 28<sup>th</sup>.

Mayor Kaithern had nothing to report.

**PUBLIC PORTION:**

When no one wished to speak, the meeting was adjourned at 8:16pm on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Suzanne M. Stocker, RMC  
Municipal Clerk