

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
NOVEMBER 9, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Municipal Clerk Suzanne Stocker, Deputy Clerk Theresa Entead, Solicitor Frank Corrado and Engineer Ray Roberts.

**WORK SESSION**

**ENGINEER'S REPORT**

**OLD BUSINESS:**

NFIP Community Rating System:

Nothing new to report.

Naming Street in Honor of Mayor Jack Vasser:

Nothing new to report.

Property Maintenance Regulations/Borough Code Amendments:

Solicitor Corrado met with Norm Roach and Mike Elias to discuss property maintenance regulations. Solicitor Corrado would like to minimize regulation and trust the Code Enforcement Officers to determine on a consistent basis. Ordinance relative to trailer/junk vehicles should be repealed, along with some other Ordinances. One Ordinance to addresses nuisances should be created to allow the Code Enforcement Officers to regulate as needed.

Estate of Smith – Betty Robbins Memorial – Donation of a Bandstand:

Mayor Kaithern expects an update within the next few days.

Shade Trees – Shade Tree Commission – Code Enforcement:

Municipal Clerk Suzanne Stocker gave a synopsis of her attendance at the most recent Shade Tree Commission meeting. A new proposal for procedures for the Shade Tree – Tree Removal Application process was discussed and approved. Solicitor Corrado will prepare an Ordinance to amend the Shade Tree Ordinance to reflect application procedure.

Deputy Mayor Peter Burke discussed the designation of Wilbraham Park as an Arboretum. Solicitor Corrado indicated that the designation could be done by Resolution, but questioned the restrictions of use. Solicitor Corrado will further look into this designation procedure.

Review of Properties with Municipal Liens:

Solicitor Corrado to follow up with Chris Gillin-Schwartz relative to the cost of title searches for the properties with municipal liens.

HPC – Certified Local Government Designation:

Deputy Clerk Theresa Enteado forwarded the application to HPC Chair for review and further completion.

**NEW BUSINESS:**

Application for Street Opening Permit – Marcello Mogavero, Maple Avenue:

Mr. Mogavero asked the Board of Commissioners to allow him to open up Maple Avenue to connect to public water and natural gas. Mr. Mogavero recently purchased the property and plans on building a single-family home on the lot. The Borough Engineer, along with the Governing Body, requested additional information, including the measurements of disturbance of the pavement. The contractor and SJ Gas should coincide with their schedules, so that the road would only be opened once. The Governing Body decided to table the approval Resolution until further information is provided by Mr. Mogavero.

**REVIEW OF REGULAR MEETING:** Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

The Work Session portion of the meeting was adjourned at 7:50pm and the Regular Meeting convened at 7:52pm.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: October 26, 2016 Work Session and Regular Meeting

Ordinances for Introduction and Publication: None

Resolutions:

- |        |  |
|--------|--|
| 171-16 | Release of Escrow Fees Posted as Performance Bond for Joseph T. Gilmartin  |
| 172-16 | <b>*TABLED*</b> Authorizing Hardship Condition Road Opening Permit – Hunt & Sons Excavating/Marcello Mogavero – Maple Avenue, Block 21, Lot 30 |
| 173-16 | Bill Payment   |

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

**COMMISSIONER REPORTS**

Commissioner Sabo had nothing to report.

Deputy Mayor Burke had nothing to report.

Mayor Kaithern reminded everyone about the Christmas Parade on December 3<sup>rd</sup> and the upcoming Pork Dinner and Opry Show Fundraiser on November 20<sup>th</sup>.

**PUBLIC PORTION –**

*Susan McGrail, 272 Sixth Avenue* – Expressed concerns with speeding vehicles on Sixth Avenue. Ms. McGrail believes that this street is used as a thru road from Broadway to Bayshore. Many children on the street and is concerned with safety of the children. Sixth Avenue is also used for children to walk to school. Ms. McGrail suggested a speed hump or a 4-way stop at Brown and Sixth Avenues.

*Matt Notch, 291 Sixth Avenue* – Expressed the same concerns as Ms. McGrail. Asked the Governing Body to consider additional signage or a lighted speed sign.

*Mayor Kaithern* believes that speeding tickets need to be issued. *Commissioner Sabo* indicated that she will schedule a meeting with the Chief of Police to address these concerns.

*Cynthia Hickey, 743 Maple Avenue* – Following up from last meeting relative to flooding issues on property and communications with Paul Burgin. Requested the possibility of adding curbs in front of her property.

Engineer Ray Roberts indicated that he will follow up with Mr. Burgin tomorrow, as the situation should have been addressed by now. The Governing Body would decide whether curbs would be a requirement of a developer. Mr. Roberts believes that the drainage issue will be corrected once the builder's remedies are completed.

Deputy Mayor Burke suggested that the homeowner contact the contractor to request curb in front of their property.

When no one else wished to speak and there being no further business, the meeting was adjourned at 8:23pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Stocker, RMC  
Municipal Clerk