

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
JULY 13, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Deputy Clerk Theresa Entead, and Acting Solicitor Chris Gillin-Schwartz.

**WORK SESSION**

**ENGINEER'S REPORT:** Ray Roberts reviewed the July report (attached).

**OLD BUSINESS**

NFIP Community Rating System: Nothing new to report

Naming Street in Honor of Mayor Jack Vasser: Mayor Kaithern is waiting on a decision from the family so a sign can be ordered.

Property Maintenance Regulations: Commissioner Sabo stated the Zoning Official and Code Enforcement Officer advised her the language should be clarified on the regulations for trailers. They are to provide highlighted areas of the code with proposed changes to the Clerk's office and the topic will be discussed at the next meeting.

Food Truck Regulations: This discussion will be tabled until further review.

Construction Office Options: This discussion was tabled at this time.

TWA Permit Application- Sullivan, Block 67, Lot 6: The Governing Body and the applicant discussed the report on the mulberry tree, that was provided by Matthew Notch. Engineer Roberts advised the board that the report stated the tree was sick and vine growth had caused severe canopy dieback, but did not specifically state it was dying and so thought it may need Shade Tree approval. The Commissioners agreed that since Mr. Notch is a member of the Shade Tree Commission his report indicated the Shade Tree would be ok with the removal of the tree. They also agreed that the resolution to authorize the Mayor to sign off on the TWA permit should be contingent upon the review of the Board Engineer and the payment of the required \$500.00 escrow funds.

**NEW BUSINESS:**

Myrtle/Park/Sunset Project: The Commissioners agreed they were willing to move forward with this project.

REVIEW OF REGULAR MEETING: Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

The Work Session portion of the meeting was adjourned at 8:06 PM and the Regular Meeting convened at 8:09 PM.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Amended Consent Agenda was unanimously approved on roll call vote.

Minutes: June 22, 2016 Work Session and Regular Meeting  
June 22, 2016 Closed Session

Ordinances for Introduction and Publication: None

Resolutions:

- 107-16 Refund of Greater Cape May Historical Society's Wilbraham Park \$250 Deposit for Clean Up
- 108-16 Authorizing Amendment No. 3 to the Agreement for Engineering Services for the Sanitary Sewer Extension, Water Main Replacement and Meter Installation Program – FY 2010 USDA Rural Development
- 109-16 Bill Payment
- 110-16 Closed Session: Negotiations – Pending Litigation – Affordable Housing
- 111-16 Authorizing TWA Permit Application for the Sewer Line Extension into 610 Second Avenue

**NON-CONSENT AGENDA**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSIONER REPORTS

Commissioner Sabo had no report.

Deputy Mayor Burke wished to announce that the Blood Drive would be held tomorrow, on July 14<sup>th</sup> and to state that participation exceeded the Red Cross's expectations. He also wanted to take the time to read a few paragraphs regarding the President's statements on the situation involving the police officers in Dallas.

Mayor Kaithern had no report.

PUBLIC PORTION: No comment

When no one wished to speak, the meeting was recessed into closed session at 8:15 pm and reconvened at 8:16 pm on motion of Commissioner Sabo, seconded by, Deputy Mayor Burke.

The regular portion was reconvened at 8:23 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

There being no further business, the meeting was adjourned at 8:25 pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Theresa Enteadó, CMR  
Deputy Municipal Clerk