

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
March 23, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pam Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Theresa Enteado, Auditor Leon Costello, and Acting Solicitor Chris Gillin-Schwartz.

**WORK SESSION**

**OLD BUSINESS**

NFIP Community Rating System: Nothing new to report at this time.

Glyphosate Usage: Nothing at this time

Naming Green Street to Honor Mayor Jack Vasser: Mayor Kaithern is waiting for the family to decide what name they would like to use. The family decided they'd like the new street after Mr. Vasser.

JIF Safety Bulletin Regarding AED in Public Settings: After discussion, the Board decided to forego the program.

**NEW BUSINESS:**

Repetitive Loss FEMA Grant Opportunity: There are no qualifying properties in West Cape May.

Sustainable Land Use Pledge Recommendation: The Board was in favor of making the pledge by resolution on the consent agenda.

West Cape May Elementary Requests: The School Superintendent sent an email requesting the Borough consider hiring crossing guards and installing a crosswalk. State law does not require the Borough to do so. The Borough has placed the speed monitor there, added signage to improve safety and gotten the police to sit there during drop-off and pick-up times. Deputy Mayor Burke suggested they consider the safety patrol program provided by AAA. The Clerk will draft a letter advising Mr. Savio of the Board decision.

The work session was adjourned at 7:30 PM and the regular meeting convened at 7:33 PM.

**PUBLIC HEARING ON 2016 BUDGET – RESOLUTION 59-16**

59-16 Read by Title Only and Open Public Hearing on 2016 Municipal Budget

On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the foregoing resolution was approved unanimously on roll call vote. Mayor Kaithern opened the public hearing on the 2016 municipal budget. When no one wished to speak, Mayor Kaithern closed the public hearing.

60-16 Adoption of the Municipal Budget for the Year 2016

On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the foregoing resolution was approved unanimously on roll call vote.

**CONSENT AGENDA:** On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved.

Minutes: March 9, 2016 Work Session and Regular Meeting  
March 9, 2016 Closed Session

Ordinances for Introduction and Publication: None

Resolutions:

- 61-16 Raffle License to Cape May Technical High School After Prom
- 62-16 Water Adjustment for Catastrophic Leak – Block 7, Lot 22.02
- 63-16 Bill Payment
- 64-16 Scheduling of Closed Session – Pending Litigation: Willow Creek Winery, Affordable Housing; Negotiations: Construction Contract, Water Allocation
- 65-16 Sustainable Land Use Pledge

Proclamations:

Arbor Day – April 29, 2016

**NON-CONSENT AGENDA:**

Ordinance for Second Reading:

- 509-16 An Ordinance Amending the Borough of West Cape May's Salary Ordinance

Mayor Kaithern opened the public hearing. When no one wished to speak, Mayor Kaithern closed the public hearing. Deputy Mayor Burke made a motion, seconded by Commissioner Sabo, to adopt the foregoing ordinance, which was unanimously approved on roll call vote.

**COMMISSIONERS REPORTS:**

Commissioner Sabo had no report.

Deputy Mayor Burke announced the West Cape May Shade Tree Commission has been selected by the State to administer the regional distribution of free trees, which will take place the first two weeks in April. Trees will be available at Borough Hall as well as at other locations throughout West Cape May.

Mayor Kaithern gave no report.

**PUBLIC PORTION:** No comments.

When no one wished to speak, the meeting was recessed into closed session at 7:39 PM and reconvened at 8:01 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

The meeting was adjourned at 8:02 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR  
Municipal Clerk