

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
January 27, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:04 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Theresa Enteadó, and Acting Solicitor Chris Gillin-Schwartz.

**WORK SESSION  
OLD BUSINESS**

NFIP Community Rating System: Mayor Kaithern spoke to NJDEP about flood maps and was advised that construction officials are supposed to review the flood maps when applications for construction permits are submitted. The Borough's construction official has not been doing that, but was advised he should be.

Glysophate Usage: Nothing new at this time.

Naming Green Street to Honor Mayor Jack Vasser: Mayor Kaithern reported she spoke to Lynda Towns. The street will remain Green Street, with an additional sign honoring Mr. Vasser. Ms. Towns will be reaching out to Mr. Vasser's family about how they would like the honorary name to appear and whether there will be a dedication or not.

**NEW BUSINESS:**

Plenary Retail Consumption License: The Borough has received another inquiry about the PRC liquor license. The Board discussed the hours of services, but weren't in favor of changing them. They asked the Clerk to provide copies of the previous bid attempt and will discuss again at the next meeting before deciding whether they wish to rebid.

Budget Meeting: The Board would like to have the budget work session prior to the February 10<sup>th</sup> meeting with a start time of 5:00 pm, as long as that works for the outside professionals.

Crosswalk Request: Mayor Kaithern received a request from a resident to ask the County to put crosswalks at the intersections on Broadway south of Sunset. Commissioner Sabo suggested running the idea by the Borough Engineer before contacting the County.

Support for Coast Guard Community: The Borough received a request from the County to support this event financially to host lunch for servicemembers and their families. The Board needed more information before a decision could be made.

The work session was adjourned at 7:47 PM and the regular meeting convened at 7:51 PM.

**CONSENT AGENDA:** On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: January 6, 2016 Work Session and Regular Meeting  
January 6, 2016 Closed Session

Ordinances for Introduction and Publication:

507-15 An Ordinance Amending the West Cape May Ordinance Governing the General Penalty for Ordinance Violations  
*Second Reading and Public Hearing – February 10, 2016*

Resolutions:

- 30-16 Authorizing Change Order #2 Final for FY2010 USDA Rural Development Broadway Sanitary Sewer Pump Station Upgrades
- 31-16 Appointment to West Cape May Volunteer Fire Company
- 32-16 Raffle License for Beth Judah Temple
- 33-16 Authorize Special Event Permit to Cape May County Art League
- 34-16 Bill Payment
- 35-16 Scheduling of Closed Session – Negotiations: Water Allocation Agreement, Construction Contract

License Application: Social Affair permit for Cape May County Regular Republican Organization for Chairman's Circle Dinner to be held at Willow Creek Winery, on February 6, 2016, from 6:00 pm to 11:00 pm.

**NON-CONSENT AGENDA:**

Ordinance for Second Reading: None

**COMMISSIONERS REPORTS:**

Commissioner Sabo appreciated the commitment of the newest volunteer fireman who was appointed this evening. She also announced the fire truck is almost ready for delivery, waiting for a few final tweaks. She also thanked the Volunteer Fire Company for their help during the storm.

Deputy Mayor Burke thanked Emergency Management, the VFC and Public Works for the work they did for the storm. He also reminded everyone there will be a blood drive the next day at Borough Hall from noon until 5 pm.

Mayor Kaithern reviewed the Historic Preservation Commission Annual Report for 2015.

**PUBLIC PORTION:** No comment

When no one wished to speak, the meeting was recessed into closed session at 7:59 PM and reconvened at 8:45 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

The meeting was adjourned at 8:46 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR  
Municipal Clerk