

West Cape May Lima Bean Festival

October 9, 2021

January 2021

Dear Lima Lovers and Vendors!

West Cape May celebrates her farming heritage with the **Annual Lima Bean Festival** in the Borough's Backyard Park (behind the Fire Hall), 732 Broadway, West Cape May on October 9, 2021 (rain date: October 10, 2021). The lowly legume takes center stage beginning at 9:00am and delights locals and visitors alike with the vast array of recipes, crafts and products available. The fun continues till 4:00pm. Proceeds from this annual event benefit the WCM Shade Tree Commission in their endeavor to maintain the beauty of Wilbraham Park.

We **REQUIRE ALL** vendors to emphasize the Lima Bean theme by including something **Lima Bean related** at your booth. The sky is the limit for you to decorate, include Lima Bean merchandise or prepare a special Lima Bean delight! Applications for the WCM Lima Bean Festival will be reviewed for acceptance. Any applicants who are not accepted will receive a full refund.

The Application Process:

1. Complete the enclosed application and agree to comply with all government regulations and fees including Insurance, Dept. of Health, Fire, Sales Tax and any other regulation applicable to your business.
2. Vendors may include juried arts and crafts, local merchandise, clothing, food, antiques and collectibles.
Photos must be included with new vendor applications. No flea market merchandise.
3. Return your application with a check made payable to Borough of WCM Lima Bean Festival.
Application deadline is Friday, September 24, 2021 – NO EXCEPTIONS!
4. All vendors will be notified via email, as to their acceptance.
5. Any vendor not accepted will be notified by mail and fee will be refunded.
6. There are no refunds for any other reason.

About the SETUP:

1. Each space is at least 100 sq. ft. We try our best to make each spot 10' x 10' to accommodate tents, but it is not guaranteed.
2. Tables must be covered to the ground and items attractively displayed.
3. Food and art demos or working at your site is encouraged.
4. Set up must be completed by 8:30am. No take down before 4:00pm.
5. Vendors are responsible to **TAKE AWAY** any packing materials and leave your space clean.

DO NOT USE PARK TRASH CANS FOR YOUR TRASH

Please return completed application to:
West Cape May Lima Bean Festival
732 Broadway, West Cape May, NJ 08204
(609) 884-1005 ext 100 festivals@westcapemay.us

The Rain Date is planned for Sunday, October 10, 2021. Please **be advised that there are no refunds, EVEN** in the event of weather-related cancellation on both days. **Information on postponement or cancellation may be obtained at 609-884-1005 extension 100 or www.westcapemay.us.**

Important Insurance Update: Due to requirements of the Borough's insurance carrier, all vendors and non-profit groups are required to provide WCM Lima Bean Festival with evidence of *Liability* insurance, naming the following **additional named insured: Borough of West Cape May, WCM Lima Bean Festival and WCM Shade Tree Commission** **in the amounts as follows:**

Home Business Type	\$100,000 liability	*May use Homeowner Policy*
Non Profit/ Charity Type	\$300,000 liability	
Business	\$1 million liability	

We have included sample copies of insurance certificates for your reference, including Commercial, Non-Profit and Individuals.

****Please check with your insurance carrier for information on your specific needs.**

Vendors who have previously provided a single certificate for all Borough sponsored festivals for 2021 (Farm Market, Salute to Summer Festival, Lima Bean Festival) should include copy of original 2021 certificate with this application.

Should you have any questions, please reach out to Theresa or Suzanne at (609) 884-1005 ext 100 or via email to festivals@westcapemay.us

Let's work together to create another outstanding WCM Lima Bean Festival!

Thank you!

Suzanne & Theresa

Suzanne Schumann & Theresa Enteadó, Organizers
West Cape May Lima Bean Festival

Please return completed application to:
West Cape May Lima Bean Festival
732 Broadway, West Cape May, NJ 08204
(609) 884-1005 ext 100 festivals@westcapemay.us



*West Cape May Lima Bean Festival Vendor Application
October 9, 2021 (Raindate: October 10, 2021)*

Business/Name: _____

Contact Person: _____

Mailing Address: _____

Phone: Home (_____) _____ Cell (_____) _____

Email Address _____

****All vendors will be notified via e-mail of their acceptance for the festival.**

ALL VENDORS - please list what Lima Bean related food or item you will be selling, wearing or decorating with:

NEW VENDORS - non-returnable photos are required. Please attach with this application.

Number of Spaces Requested: _____ Vendor @ \$125 each
 _____ Food Vendor @ \$150 each
 _____ Home Improvement/Professional Service @ \$500 each

Electrical Request (as available) _____ \$10 each

TOTAL Amount Enclosed: _____

Product and General Liability Insurance Certificate(s) – Please attach a copy.

- **LOCATION:** West Cape May Backyard Park, 732 Broadway, West Cape May (behind the Fire House)
- Each vendor will have at least 100 square feet. We try our best to make each spot 10' x 10' to accommodate tents, but it is not guaranteed. All effort is made to give everyone a clear space. Requests for specific spaces are considered but not promised.
- Vendor locations will be marked by 7:00am on the morning of the show.

I have read the attached *West Cape May Lima Bean Festival* information letter dated January 2021 and agree to adhere to the regulations outlined within. **APPLICATION DEADLINE September 24, 2021 – NO EXCEPTIONS**

Signature _____ Date _____

<i>Office Use Only</i>		
Date Received _____	Check # _____	Amount _____
Insurance Certificate _____	Health Permit _____	Other _____
Approved 2021 _____	Notified _____	

Please return completed application to:
 West Cape May Lima Bean Festival
 732 Broadway, West Cape May, NJ 08204
 (609) 884-1005 ext 100 festivals@westcapemay.us