

**BOROUGH OF WEST CAPE MAY**

**SHADE TREE COMMISSION**

**SPECIAL MEETING MINUTES**

**August 18, 2020**

**CALL TO ORDER**

The special meeting of the Borough of West Cape May Shade Tree Commission was called to order by Wayne Hoffman at 6:04 PM. This meeting is held in accordance with the Open Public Meetings Act, NJSA 10:4-6 et seq., notice of which was sent to the Star and Wave and posted on the bulletin board in the foyer of Borough Hall, 732 Broadway, West Cape May, NJ.

**ROLL CALL AND FLAG SALUTE**

Members present: Lisa Bernstein, Dave Hammond, Wayne Hoffman, Bill Oetinger and Harry Schmidt. Susan Hoffman, Matt Notch, Bill McCray, and Parker Smith were absent.

Others present: Peter Burke, Deputy Mayor

**REVIEW OF PROPOSED TREE ORDINANCE**

Wayne Hoffman reported that a sub-group consisting of Dave Hammond, Bill Oetinger and himself had been meeting for several weeks to revise the borough's current tree ordinance. They used a template from the NJ Shade Tree Federation and other municipalities ordinances as their guide.

The draft ordinance was sent to all commission members prior to the meeting and members were asked for input.

Bill Oetinger reviewed three key points from the proposed ordinance including the stipulation that contractors would be banned from working in the borough if they violated the ordinance three times; tree protection must be in place prior to any construction activity beginning and the enforcement of stop work orders for violations.

The ordinance received consensus from the members and will be forwarded to the borough commissioners and solicitor for review.