

BOROUGH OF WEST CAPE MAY
COUNTY OF CAPE MAY
STATE OF NEW JERSEY

RESOLUTION #49-16

RESOLUTION TO ADOPT A GREEN PURCHASING POLICY
FOR THE BOROUGH OF WEST CAPE MAY

WHEREAS, the governing body of the Borough of West Cape May has begun the process to be a Sustainable Jersey community; and

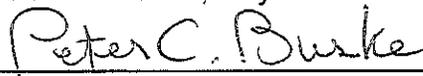
WHEREAS, in an effort to support the Sustainable Jersey guidelines to reduce the State's carbon footprint, the governing body is creating a green purchasing policy; and

WHEREAS, this policy encourages each department to consider green purchases on a daily basis, and when the greenest option is not available, too costly, or impractical, look at how the products are produced, as well as the environmentally and socially responsible management practices of the suppliers and producers.

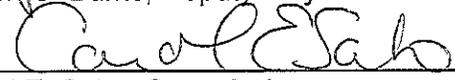
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Borough of West Cape May, Cape May County, State of New Jersey that is adopts a green purchasing policy to use as a guideline by the Borough Departments and the Borough Purchasing Agent.



Pamela M. Kaithern, Mayor



Peter C. Burke, Deputy Mayor



Carol E. Sabo, Commissioner



Elaine L. Wallace, RMC
Municipal Clerk

Adopted: February 24, 2016

cc: CFO
All Departments
All Boards and Commissions

	Aye	Nay	Abstain	Absent
Kaithern	✓			
Burke	✓			
Sabo	✓			

→ via email

I hereby certify that the foregoing is a true copy of a Resolution duly passed and adopted by a majority of full membership of the Board of Commissioners of the Borough of West Cape May, County of Cape May, New Jersey, at a meeting held on February 24, 2016.

Municipal Clerk

Borough of West Cape May Green Purchasing Policy

Statement of Purpose

This shall be known as the Borough of West Cape May Green Purchasing Policy. Its purpose is to ensure that the Borough of West Cape May purchases recycled and other environmentally preferable products whenever they meet cost and performance requirements.

Definitions

“Environmentally Preferable Products” means products that have a lesser impact on human health and the environment when compared with competing products. This comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, or disposal of the product.

“Recycled Products” are products manufactured with waste material that has been recovered or diverted from solid waste.

“Practicable” means sufficient in performance and available at a reasonable cost.

“Cost” means the total expense of the product including the initial price, lifecycle costs, and disposal costs.

“Price” means the initial expense to acquire the product.

Statement of Policy

The Borough of West Cape May shall give preference to purchasing recycled and other environmentally preferable products whenever practicable.

The Borough of West Cape May will require contractors and consultants to use recycled and other environmentally preferable products whenever practicable.

Statement of Procedure

The purchasing agent shall be responsible for coordinating implementation of this policy. The purchasing agent will:

1. Assign appropriate personnel to fulfill the requirements of this policy.
2. Research opportunities for procurement of recycled and other environmentally preferable products and communicate these to purchasing decision makers for evaluation and purchase.
3. Collaborate with specifying agencies to prepare or revise bid documents and contract language where necessary to implement this chapter.
4. Collect data on purchases by departments of recycled and other environmentally preferable products.

5. Prepare and submit an annual report to the commissioner by end of each year, describing the progress of the policy, including the following elements:
 - a. Quantities, costs, and types of recycled and other environmentally preferable products purchased;
 - b. A summary of savings achieved through the purchase of recycled and other environmentally preferable products;
 - c. A summary of program promotional efforts;
 - d. Recommendations for changes in procurement policy.
6. Promote the use of recycled and other environmentally preferable products by publicizing its environmental purchasing policy and its implementation.
7. Educating staff about the policy and listening to staff comments and suggestions.

Exemptions

Nothing in this policy should be construed as requiring the purchase of products that do not perform adequately or are not available at a reasonable cost.

Implementation

This policy will be effective immediately from the date of signature.

Dated the _ day of _____, 2016

Signature

<http://www.epa.gov/chemicals-under-tsca>