

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
September 22, 2021**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Deputy Municipal Clerk Erin Seer, Solicitor Frank Corrado, and Engineer, Raymond Roberts.

OLD BUSINESS

Covid-19:

Mayor Sabo noted a memorandum sent from the Borough's insurance company, MEL (Municipal Joint Insurance Fund) regarding items the Borough needs to consider when discussing different vaccination policies. She noted the Borough's current policy being that unvaccinated individuals who enter the Municipal building are required to wear a mask. Vaccinated individuals are not required to wear a mask, but can at their own accord. The Commissioners discussed different policy options in relation to all Borough employees and concluded that with the number of Borough staff members being so small, they believe reaffirming the current policy would be the prudent thing to do.

HPC Survey and Map:

Mayor Sabo explained the Historic Preservation Commission (HPC) met on September 9th and discussed their recommendations concerning the Borough's historic district and had provided the Commissioners with the survey and map showing their recommendations. Mayor Sabo explained the HPC recommends four total extensions to the district. Three contiguous extensions; on Fourth Avenue, Sixth Avenue and Broadway, and one non-contiguous extension on Stevens Street. The Commissioners had tabled the discussion and concluded that a member of the HPC be in attendance to explain and clarify all of the recommendations.

Cannabis Regulations:

Solicitor Corrado advised that the Borough's Ordinance appears to comply with the State's regulations and that the State has not begun providing licenses yet.

Mount Laurel Subcommittee

Mayor Sabo advised that the Mount Laurel Subcommittee members had held their first meeting and that the Borough has a two-unit gap that needs to be filled prior to 2025. The Borough had already completed eight of the ten units required, and the committee is discussing the Borough options to fill the two-unit gap.

NEW BUSINESS

Shade Tree – Hazardous Tree Removal Notices

Mayor Sabo advised that the Shade Tree Commission had provided the Commissioners with three assessments from the Borough's Arborist, Mickey Riffin, who had deemed trees to be in the right of way/hazardous. The Commissioners reviewed a sample letter to the property owners drafted by the

Shade Tree Commission and Solicitor Corrado will prepare a Resolution to be adopted by the Commissioners.

Fifth and Pacific Avenue Resident Request

Mayor Sabo explained that a resident had expressed his concern of the traffic at the corner of Fifth and Pacific Avenue and had requested a solar powered stop sign be placed at that location. The Commissioners discussed the matter, and advised they will reach out to the Borough's Police Department to obtain a report of motor vehicle accidents at that location.

PUBLIC PORTION

Mayor Sabo opened the meeting for public portion. When no one expressed a desire to speak, the public portion was closed.

The Work Session concluded at 7:48pm.

REGULAR MEETING

CONSENT AGENDA

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

September 8, 2021 – Work Session and Regular Meeting

Ordinances for Introduction and Publication:

None

Resolutions:

- 149-21 Authorizing Refund of Festival Deposit – Anthony J. Varuolo, Jr.
- 150-21 Authorizing Refund of Festival Deposit – Leaf Guard – Colleen Kenney
- 151-21 Authorizing Refund of Festival Deposit – Suzan Mimlitsch
- 152-21 Authorizing Partial Refund of Festival Deposit – Senak Sales Co. – Jerry Goldberg
- 153-21 Authorizing Appointment to West Cape May Volunteer Fire Company – John W. Keuler, Jr.
- 154-21 Authorizing Refund of Festival Deposit – Daisy Lane Boutique – Michael Kidd
- 155-21 Authorizing Tent Permits – Beach Plum Farm
- 156-21 Authorizing Refund of Festival Deposit – Shore Shake
- 157-21 Authorizing Execution of Subordination of Mortgage – Block 54, Lot 10, Property Known As 121 Sixth Avenue
- 158-21 Authorizing Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis announced a request from a member of the Borough's Environmental Commission, Janet Payne, to announce the Sunset Beach cleanup, organized by One Piece, to take place on October 1st from 8am – 11am, rain or shine.

Deputy Mayor Burke noted the reconstruction of Atlantic and Columbia Avenue and asked Engineer Raymond Roberts to discuss the project. Engineer Roberts advised that the contract had been awarded to South State and that they held a construction meeting. The meeting concluded that the project will begin on October 12th and the Contractor indicated it will take approximately a week to finish. South State will provide a construction schedule for the Borough to post on their website in order to keep residents informed.

Mayor Sabo announced the upcoming fundraisers for the West Cape May Community Christmas Parade. On October 10th Barry's Grand Ole Opry will be performing in the Borough's Backyard Park at 7:00PM. On October 13th and 14th Exit Zero is hosting a "Curry" Scary Dinner fundraiser from 6:30PM to 8:30pm at the Exit Zero Filling Station. On October 24th The Chalfonte is having its famous Chalfonte Fried Chicken Dinner at 6:00PM, and on November 2, 2021 Fin's will be hosting its Fin's Spaghetti Dinner at 4:00PM. Mayor Sabo expressed her gratitude to the businesses for co-organizing these fundraisers and hopes the community will attend and enjoy them.

Mayor Sabo announced the return of the Vaccination RV on September 28th, 2021. They will be offering the Moderna and Johnson & Johnson vaccines, first, second and third doses for those who are immunocompromised.

PUBLIC PORTION

Mayor Sabo opened the meeting for public portion. When no one expressed a desire to speak, the Mayor closed the public portion and the meeting was adjourned at 7:59 p.m., on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Erin Seer
Deputy Municipal Clerk