

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
MAY 27, 2020**

*Zoom Meeting – Web Conference*

*https://zoom.us*

*Meeting ID: 845-9696-7396*

*Password: 573734*

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Solicitor Gillin-Schwartz and Engineer Ray Roberts.

**WORK SESSION**

**OLD BUSINESS**

**LOSAP:**

No update at this time.

**Burgin Lane (Turning Road Over to Borough):**

Engineer Roberts stated that he is still waiting on the complete package from the developer. Mayor Sabo asked if Engineer Roberts could send a reminder to the developer.

**Low Income Residents:**

No update at this time.

**COVID-19 - Coronavirus Discussion:**

Mayor Sabo stated that she is waiting for the State to move forward with non-essential businesses and restaurants. Deputy Mayor Burke agreed that everyone is waiting on guidance from the State. Commissioner Francis mentioned certain areas seeing an increase in positive cases after reopening and believes that the Governor is being cautious with his reopening plans. Solicitor Gillin-Schwartz stated that it was a light Memorial Day Weekend and the experts seem to be waiting about two weeks to review numbers. Engineer Roberts believes that the officials are evaluating the aggressive openings of other areas before feeling comfortable with opening more businesses.

**Capital Improvement Projects:**

Mayor Sabo stated that Remington Vernick Engineers will be providing a proposal for work to be done on Oak Avenue and Goldbeaten Alley. Mayor Sabo spoke of the feedback received last summer from residents on Oak Avenue which will be taken into consideration during the design process. Mayor Sabo mentioned the use of permeable asphalt, which is a more expensive option but would be in the best interest of the Oak Avenue area. Commissioner Francis believes that the general consensus of Oak Avenue would support paving but maintain the rural atmosphere.

Mayor Sabo asked for a timeline of the Third Avenue project. Engineer Roberts stated that the project will bid this summer for construction to begin in September and be concluded by Thanksgiving.

Mayor Sabo mentioned that the roof replacement of the public works building will begin next week.

**NEW BUSINESS**

NONE

**PUBLIC PORTION**

NONE

The Work Session concluded at 7:26pm.

**REGULAR MEETING**

**CONSENT AGENDA**

On motion of Deputy Mayor Burke, seconded by Commissioner Francis, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

May 13, 2020 - Work Session and Regular Meeting

May 21, 2020 - Special Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

78-20 Reappointment and Granting Tenure to the Tax Assessor for Borough of West Cape May

79-20 Confirming Extension of the 2020-2021 Retail Liquor License Term and Date for Renewal Application

80-20 Authorizing Professional Services Agreement with Remington Vernick Engineers for FY2021 NJDOT State Aid Program Grant Application

81-20 Capital Budget Amendment

82-20 Bill Payment

**NON-CONSENT AGENDA**

Ordinances for Second Reading and Public Hearing:

581-20 Emergency Ordinance Temporarily Amending Section 27 of the Borough of West Cape May Code Regarding Outdoor Seating

*Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 5812-20. The motion was carried unanimously on roll call vote.*

582-20 Bond Ordinance Providing for Various Capital Improvements in and by the Borough of West Cape May in the County of Cape May, New Jersey, Appropriating \$1,000,000 therefor and Authorizing the Issuance of \$950,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

*Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 582-20. The motion was carried unanimously on roll call vote.*

Resolutions:

NONE

**COMMISSIONER REPORTS**

Commissioner Francis thanked public works for doing a great job. Commissioner Francis reminded residents that organic waste pick up is on Monday and spoke about the new book released by the West Cape May African American Historical Society on the history of West Cape May.

Deputy Mayor Burke thanked the employees inside the building as well for their work during the difficult times.

Mayor Sabo mentioned the Environmental Commission's E-Waste event scheduled for May 30, 2020 from 9am – 2pm. Mayor Sabo mentioned the plan to reopen Borough Hall on June 8, 2020 with physical barriers in place and the plans to move forward with Farmers' Market. Mayor Sabo also spoke about the Strawberry Festival and indicated that the West Cape May Business Association plans to make their decision by June 11<sup>th</sup>.

Clerk Schumann read the report provided by Chief Marino on the current Police Department operations.

**PUBLIC PORTION**

NONE

The meeting was adjourned at 7:43pm on motion of Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Schumann, RMC  
Municipal Clerk