

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
OCTOBER 25, 2017**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00pm. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Deputy Municipal Clerk Theresa Enteadó, and Solicitor Chris Gillin-Schwartz.

**PRESENTATION**

County Projects in West Cape May - Dale Foster (County Engineer)

Mr. Foster discussed the various projects planned for West Cape May, answered the commissioners' and the public's questions and left copies of the plans in the custody of the Clerk's office.

**ENGINEER'S REPORT**

**WORK SESSION - OLD BUSINESS:**

NFIP Community Rating System:

Nothing new to report at this time except that Mr. Belasco continues to work and compile information for the Borough.

Verizon Wireless Proposal:

Nothing new to report.

Review of Properties with Municipal Liens:

Solicitor Gillin-Schwartz indicated that he received a call back from the owner of the Third Avenue property and he continues to co-ordinate with the attorney for the property at Block 40, Lot 13.

Dark Skies/Downward Facing Lights:

Nothing new to report.

Vegetation and Tree Ordinance Revisions:

Solicitor Gillin-Schwartz made the changes that were suggested and approved at the last meeting and submitted the revised documents for review. Mayor Kaithern requested more time to review the documents and it was agreed to continue this discussion to the next meeting.

Speed Limit Signs:

Mayor Kaithern acknowledged the public's increased concerns with speeding and street safety and announced that signs have been ordered; speed limit and children at play being some of the types.

PRC Liquor License:

Nothing new to report.

**WORK SESSION - NEW BUSINESS:**

**PUBLIC PORTION:**

**REVIEW OF REGULAR MEETING:** Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by, Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

October 11, 2017 – Work Session/Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 144-17 Release of Unexpended Escrow Fees – Barnes Law Group/Brown
- 145-17 Release of Unexpended Escrow Fees – Barnes Law Group/1722 Star
- 146-17 Release of Unexpended Escrow Fees – Scott Peter
- 147-17 Bill Payment

**NON-CONSENT AGENDA**

Resolutions:

NONE

Ordinances for Second Reading and Public Hearing:

- 528-17 An Ordinance Amending Section 27-32 of the Borough Code Regarding Zoning Permits

*On motion of Commissioner Sabo, seconded by, Deputy Mayor Burke, Ordinance 528-17 was unanimously approved on roll call vote.*

**COMMISSIONER REPORTS**

Commissioner Sabo had nothing new to report.

Deputy Mayor Burke spoke of the continued efforts of the Public Works employees to update the exterior of the buildings. He said they did a great job with the Fire Hall building, and the lighting upgrade and are finishing the siding on the Municipal building. Mr. Burke also expressed how keeping the work in house meant saving money for the Borough.

Mayor Kaithern mentioned the Christmas Parade was quickly approaching and was pleased to announce the success of the Chalfonte fundraiser. She also reminded everyone of the other upcoming Christmas Parade Fundraisers: October 26<sup>th</sup> Dinner at Exit Zero Cookhouse and November 6<sup>th</sup> Spaghetti Dinner at Finn’s, and advised that tickets can be purchased online at [www.westcapemay.us](http://www.westcapemay.us). Mayor Kaithern also encouraged everyone to get out and vote on November 7<sup>th</sup>.

**PUBLIC PORTION**

Police Chief Anthony Marino wanted to remind the commissioners and the public that the police department is currently very under staffed, and so his men are needed for calls and not able to sit and run radar for speeding enforcement. Chief Marino also wished to share a fundraiser the police department has organized for a person battling breast cancer. He said T-shirts are for sale at the Cape May office and information can be found on the department's Face Book page.

When no one else wished to speak, the meeting was adjourned at 8:40pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Theresa Enteadó  
Deputy Municipal Clerk