

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
AUGUST 9, 2017**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00pm. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Municipal Clerk Suzanne Stocker, Engineer Ray Roberts, Solicitor Chris Gillin-Schwartz.

ENGINEER'S REPORT

WORK SESSION - OLD BUSINESS:

NFIP Community Rating System:

Deputy Mayor Burke asked about status of lowering flood insurance premiums, as he received a resident inquiry. The Commission discussed the process and that the Borough is in the middle stages of this report. Clerk Stocker to follow up with DEP on the next step/progress of this project.

Verizon Wireless Proposal:

Nothing new to report.

Review of Properties with Municipal Liens:

Solicitor Gillin-Schwartz is waiting to hear back from lienholder's attorney for update, still interested in moving forward.

Request for Easement – 296 S. Broadway:

Solicitor met with property owners and reviewed Easement Agreement. Possibly intending to remove the garage in the future, but fence still encroaches. If shed is destroyed, new shed must comply with property lines. Property owner will pay \$500 to cover costs of preparation and filing.

Dark Skies/Downward Facing Lights:

Mayor Kaithern spoke with Paul Mulligan, PZB Member, who will provide update on what he expects from Borough relative to this topic. Many aspects will not apply to West Cape May, so Mr. Mulligan will give specifics as to what he thinks would be beneficial to the Borough.

WORK SESSION - NEW BUSINESS:

Request for Walkway – Leaming/Elmira:

Discussion to take place at August 23, 2017 meeting.

NJDOT FY2018 State Aid Programs:

Discussion to take place at August 23, 2017 meeting.

Vegetation and Tree Ordinance Revisions:

Solicitor Gillin-Schwartz reviewed the proposed changes to each ordinance. The Vegetation Ordinance revisions would be similar to what Cape May Point requires. Percentages need to be confirmed with lot coverage to equal 100%. The ordinance revisions regarding trees is attempting to mold Shade Tree Commission regulations with Planning/Zoning regulations.

Mayor Kaithern indicated that the zones are listed incorrectly and should be updated as well. Mayor Kaithern concerned with replacement being a discretionary option and spoke of inconsistencies between two ordinances relative to the taking down and replacement of trees. The idea of revising this ordinance would be to bring standard to the Shade Tree Commission STC so that regulations on replacement are consistent.

PUBLIC PORTION:

REVIEW OF REGULAR MEETING: Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

July 26, 2017 – Work Session/Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

115-17	Extending Grace Period for Interest Payment on Tax Bills
116-17	Authorizing an Encroachment Agreement - 296 Broadway, Block 29 Lot 14
117-17	Release of Unexpended Escrow Fees – Harold Tenbrook
118-17	Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

525-17 An Ordinance Authorizing the Terms of Acquisition for Block 2,
Lot 5 in the Borough of West Cape May

Mayor Kaithern opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Sabo, to adopt Ordinance 525-17. The motion was carried unanimously on roll call vote.

526-17 Flood Damage Prevention Ordinance

Mayor Kaithern opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Sabo made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 526-17. The motion was carried unanimously on roll call vote.

COMMISSIONER REPORTS

Commissioner Sabo had nothing to report.

Deputy Mayor Burke had nothing to report.

Mayor Kaithern indicated that there are three Farmer's Markets left and is pleased with all efforts of putting together Farmer's Market.

PUBLIC PORTION

When no one wished to speak, the meeting was adjourned at 7:33pm on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Suzanne M. Stocker, RMC
Municipal Clerk