

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
April 13, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pam Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Theresa Enteadó, Auditor Leon Costello, and Acting Solicitor Chris Gillin-Schwartz.

WORK SESSION

ENGINEER'S REPORT: Ray Roberts reviewed the April report (attached).

OLD BUSINESS

NFIP Community Rating System: Nothing new to report at this time.

Glyphosate Usage: In the absence of usable samples, Commissioner Sabo suggested the Borough adopt a resolution committing the Borough to not using glyphosate and encouraging others to do the same.

Naming Green Street to Honor Mayor Jack Vasser: The family is close to finalizing a name they would like used.

NEW BUSINESS:

Request for Curb Cut on Mechanic Street: Laura Backe joined the Board to request a curb cut for her property on the corner of Broadway and Mechanic. The Borough Engineer suggested the application be reviewed by the Board because the installation will eliminate a parking space on the street. Ms. Backe explained she was looking to be able to park on her property for safety reasons. After listening to Ms. Backe's request, the Board agreed to allow the curbcut under the condition she reconfigure her fence to allow parking on the lot immediately upon completion of the curb cut to avoid impacting parking. A resolution approving the request will be approved at the next meeting.

Wetlands Productions Filming Request: Non one came to present. The production company needs to coordinate with the police.

Hazard Mitigation Plan – Municipal Annex: The Board reviewed the plan, which will be edited by the Clerk and submitted to the County OEM.

Request for Partial Release of Performance Bond: Paul Burgin was hoping to have a portion of his performance bond released now that drainage and grading work has been completed. Mr. Burgin will be hiring an arborist and submitting a tree plan to the engineer for approval. Mr. Roberts will have the property inspected and will recommend a partial release. A resolution will be prepared for the next meeting.

Hardship Request for Sewer Connection – Park Boulevard: David Cicchitti appeared before the board to request a response on a hardship request to connect to the sewer. The Board explained he is outside the sewer service area and the Borough has never allowed anyone outside the sewer service to connect. The Borough Clerk will provide a written denial to Mr. Cicchitti.

The work session was adjourned at 8:28 PM and the regular meeting convened at 8:31PM.

CONSENT AGENDA: On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved.

Minutes: March 23, 2016 Work Session and Regular Meeting
March 23, 2016 Closed Session

Ordinances for Introduction and Publication: None

Resolutions:

- 66-16 Authorizing an Interlocal Services Agreement between the Borough of West Cape May and the City of Cape May for Potable Water at Bulk Rate
- 67-16 Release of Unexpended Escrow Fees – Irene Hober
- 68-16 Award of Contract for FY 2010 USDA Rural Development Rehabilitation of Sanitary Sewer Pump Stations – West Drive and Fourth Avenue
- 69-16 Municipal Green Team Recognition
- 70-16 Bill Payment
- 71-16 Scheduling of Closed Session – Pending Litigation: Affordable Housing; Negotiations: Construction Contract; Personnel – Municipal Clerk

NON-CONSENT AGENDA:

Ordinance for Second Reading: None

COMMISSIONERS REPORTS:

Commissioner Sabo announced the new fire truck is complete and a drill was done on Saturday. The housing is tentatively scheduled for the weekend after Columbus Day.

Deputy Mayor Burke reported West Cape May was the distribution point for a free tree giveaway this past weekend.

Mayor Kaithern had no report.

PUBLIC PORTION: No comments.

When no one wished to speak, the meeting was recessed into closed session at 8:36 PM. Solicitor Corrado announced that action may be taken after the closed

session. The regular portion was reconvened at 8:59 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Deputy Mayor Burke made a motion to approve payment of an additional \$2,000 in connection with ongoing affordable housing litigation. Commissioner Sabo seconded the motion which was approved unanimously on roll call vote. Solicitor Corrado will prepare Resolution 72-16 to memorialize this action.

Deputy Mayor Burke made a motion, seconded by Commissioner Sabo, and carried unanimously on roll call vote, to amend Resoltuion 70-16 to include a \$2,000 payment for affordable housing litigation.

The meeting was adjourned at 9:03 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR
Municipal Clerk