

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
February 24, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Theresa Enteadó, and Acting Solicitor Chris Gillin-Schwartz.

**WORK SESSION  
OLD BUSINESS**

NFIP Community Rating System: Nothing new to report at this time. Commissioner Sabo will speak with the Floodplain Manager.

Glyphosate Usage: Nothing new to report at this time.

Naming Green Street to Honor Mayor Jack Vasser: Mr. Vasser's family is still considering their options. Once the Borough gets the family's recommendation, the Borough can put the question to the property owners on the street. Naming the new street is still an option to consider.

Support for Coast Guard Community: The Board agreed to donate \$350 toward the program. The Borough Clerk will respond to the County.

Crosswalk Request on South Broadway: Mayor Kaithern spoke to the County Engineer who was willing to install crosswalks as requested without the Borough or the City of Cape May having to take any additional action. She also spoke to him about the drainage on Myrtle and the proposed roundabout at the Perry/Park/Myrtle intersection.

Community Business Task Force – Minimum Area and Bulk Requirements: Mayor Kaithern asked to table this discussion until the March 23<sup>rd</sup> meeting and once again suggested hiring a professional planner. Commissioner Sabo was opposed to hiring a planner to look into this section of the report. Deputy Mayor Burke asserted he is opposed to some of the recommendations as well as spending money on a planner.

**NEW BUSINESS:**

Water Leak: The Water Sewer Superintendent sent a request for a catastrophic leak adjustment to the Board's attention. The homeowner fixed the cracked pipe himself, so no plumber's certification was provided, which is one of the requirements of requesting an adjustment. Mr. Carrick wanted the board to determine if they would be willing to do an adjustment under these circumstances. Mayor Kaithern will speak with Mr. Carrick to get more information and the Board will discuss again at the next meeting.

The work session was adjourned at 7:35 PM and the regular meeting convened at 7:38 PM.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved.

Minutes: February 10, 2016 Work Session and Regular Meeting  
February 10, 2016 Closed Session

Ordinances for Introduction and Publication:

508-16 Calendar Year 2016 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank  
*Scheduled for Second Reading and Public Hearing – March 9, 2016*

Resolutions:

- 47-16 Release of Unexpended Escrow Fees – Matthew S. Notch
- 48-16 Amending the Schedule of Events for Wilbraham Park 2016
- 49-16 Adopting a Green Purchasing Policy for the Borough of West Cape May
- 50-16 Renewal of Campground License for 2016 Depot Travel Park, Inc.
- 51-16 Resolution Authorizing Receipt of Bids for One New Plenary Retail Consumption License for the Sale of Alcoholic Beverages in the Borough of West Cape May
- 52-16 Authorizing Change Order #1 for New Fire Truck
- 53-16 Introduction of the Municipal Budget for the Year 2016
- 54-16 Bill Payment
- 55-16 Scheduling of Closed Session – Pending Litigation: Willow Creek Winery, Affordable Housing; Negotiations: Construction Contract, Water Allocation

**NON-CONSENT AGENDA:**

Ordinance for Second Reading: None

**COMMISSIONERS REPORTS:**

Commissioner Sabo reported the new fire truck was returned due to a few minor issues and is expected back in perfect conditions. The Volunteer Fire Company is grateful for the Borough's support of public safety.

Deputy Mayor Burke recognized Black History Month and pointed out that last summer the Borough installed a plaque and planted a tree in Wilbraham Park honoring Harriet Tubman as a civil war veteran and for her work as a scout.

Mayor Kaithern had no report.

**PUBLIC PORTION:** No comment.

When no one wished to speak, the meeting was recessed into closed session at 7:45 PM and reconvened at 8:16 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo

The meeting was adjourned at 8:17 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR  
Municipal Clerk