

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
JULY 23, 2014**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by the Mayor who then led those present in the flag salute. Mayor Kaithern, Deputy Mayor Peter Burke (via telephone) and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace and Solicitor Frank Corrado.

WORK SESSION

OLD BUSINESS:

NFIP Community Rating System: No new information at this time.

Energy Aggregation: Clerk Wallace reported she has sent a request to John Dunne for an update on what group may be forming that the Borough could join and what the lead agency would be.

Noise Ordinance: Solicitor Corrado is working on revisions to this Ordinance and has sent a request to the NJDEP for comments on the Borough's existing ordinance to determine if changes are necessary or if they will approve it as is. He is looking specifically for comment on the section concerning nuisance violations.

Vacation of Fern Place: Solicitor Corrado is waiting for the Borough Engineer to sign off on the metes and bounds description. Once that is confirmed, an ordinance can be introduced to properly vacate the entirety of Fern Place. The property owner, Robert Hewitt, was advised the process would take several weeks, but could be effective as early as September 23rd if an ordinance can be ready for introduction on August 13th.

NEW BUSINESS:

Revisions to Personnel Manual: Borough Clerk Wallace reviewed the changes that were made to comply with the JIF recommendations. The board will also make revisions to the sections on bereavement and educational reimbursement.

Mayor Kaithern reviewed the consent agenda items. The work session concluded at 7:53 PM and regular portion convened at 7:57 PM.

CONSENT AGENDA: On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda, was unanimously approved on roll call, with the exception that Mayor Kaithern abstained on the approval of the minutes.

Minutes: July 9, 2014 Work Session and Regular Meeting

Ordinances for Introduction and Publication: None

Resolutions:

- 110-14 Authorizing Refund of Greater Cape May Historical Society's Wilbraham Park \$250 Deposit for Clean Up Fee
- 111-14 Authorizing Participation in a Shared Services Agreement with Cape May Point for Sharing of Equipment
- 112-14 Authorization to Accept the Audit Report for 2013
- 113-14 Accepting the Corrective Action Plan
- 114-14 Authorizing Refund of Macedonia Baptist Church's Wilbraham Park \$250 Deposit for Clean Up Fee
- 115-14 Bill Payment
- 116-14 Closed Session – Pending Litigation: Cox & Cox, Willow Creek

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING:

COMMISSIONERS REPORTS:

Commissioner Sabo had no report.

Deputy Mayor Burke reported the Blood Drive on July 21st was very successful.

Mayor Kaithern gave no report.

PUBLIC PORTION: No one wished to speak.

The meeting was recessed into closed session at 8:00 PM and reconvened at 8:46 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo. The board requested Solicitor Corrado to respond to Colin Bell's recent correspondence.

There being no further business, the meeting was adjourned at 8:47 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC
Borough Clerk