

**MINUTES OF BOARD OF COMMISSIONERS  
REORGANIZATION MEETING  
January 1, 2014**

The Reorganization Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Borough Clerk Elaine Wallace at 12:00 PM. The Open Public Meetings Statement was read and the Pledge of Allegiance lead by Clerk Wallace. Those present were Pamela Kaithern, Peter Burke, Carol Sabo, and Deputy Clerk Dianne Rutherford.

**Statement of Elections:** Borough Clerk Wallace read the certification of results of the municipal election, confirming that Pamela Kaithern, Peter Burke, and Carol Sabo were duly elected commissioners to serve four year terms.

**Invocation:** Reverend Kathleen Smallwood Johnson gave the invocation.

**Administration of Oaths of Office:** Municipal Judge Dorothy Incaravito-Garrabrant administered the oaths of office to Pamela Kaithern, Peter Burke and Carol Sabo.

Commissioner Burke nominated Pamela Kaithern for the position of Mayor in charge of Revenue and Finance.

**Resolution No. 01-14 Designate Mayor and Department**

On motion of Commissioner Burke, seconded by Commissioner Sabo, the above referenced resolution was adopted on roll call vote as follows: Kaithern abstaining, Burke and Sabo voting in the affirmative.

Borough Clerk Wallace passed the gavel to newly elected Mayor Pamela Kaithern to preside over the remainder of the meeting.

Commissioner Sabo nominated Peter Burke for the position of Deputy Mayor in charge of Public Works and Public Property.

**Resolution No. 02-14 Designate Deputy Mayor and Department**

On motion of Commissioner Sabo, seconded by Commissioner Burke, the above referenced resolution was adopted on roll call vote as follows: Burke abstaining, Kaithern and Sabo voting in the affirmative.

Deputy Mayor Burke nominated Carol Sabo to be Commissioner in charge of Public Affairs and Public Safety.

**Resolution No. 03-14 Designate Commissioner and Department**

On motion of Deputy Mayor Burke, seconded by Mayor Kaithern, the above referenced resolution was adopted on roll call vote as follows: Sabo abstaining, Kaithern and Burke voting in the affirmative.

**Resolution No. 04-14 Designation of Departments**

On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the above referenced resolution was adopted unanimously on roll call vote.

**Resolution No. 05-14      Designation of Depositories**

On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the above referenced resolution was adopted unanimously on roll call vote.

**Resolution No. 06-14      Designation of Official Newspapers**

On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the above referenced resolution was adopted unanimously on roll call vote.

**Resolution No. 07-14      Designation of Meeting Dates and Times**

On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the above referenced resolution was adopted unanimously on roll call vote.

**Resolution No. 08-14      Designate New Planning Board Members**

Class I Member – Pamela Kaithern

Class III Member – Carol Sabo

On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the above referenced resolution was adopted unanimously on roll call vote.

**Statements from the Public:** No one from the public wished to speak.

**Statements from the Board of Commissioners**

Commissioner Sabo was honored to serve the community with this team and is looking forward to the next four years.

Deputy Mayor Burke thanked the community for its vote of confidence in reelecting the team. He is committed to continuing to serve the community and is pleased to be doing so with the other members of the board.

Mayor Kaithern expressed gratitude to her family for their patience, love, and understanding through the long process of reelection. She couldn't ask for a better team that is committed and determined to serve the community for years to come. She thanked the friends and neighbors for being a source of inspiration and for their confidence in the team. Lastly she thanked the staff whose professionalism and knowledge have been an integral part of the progress in West Cape May.

There being no further business, the meeting was adjourned on motion of Commissioner Sabo, seconded by Deputy Mayor Burke, and carried unanimously on roll call vote at 12:17 PM.

Respectfully submitted,

Elaine L. Wallace, RMC  
Borough Clerk