

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
September 23, 2015**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Theresa Enteadó, and Solicitor Frank Corrado.

**WORK SESSION
OLD BUSINESS**

NFIP Community Rating System: Nothing new to report at this time.

Police Contract: A proposal was received from Cape May City and the topic will be discussed in closed session.

Community Business Task Force Report - Parking: The Board members discussed the parking recommendations made by the task force and whether they felt the current requirements could be reduced. Everyone was in favor of considering reductions but was unsure how to realize it. A straight percentage decrease was discussed as well as the possibility of eliminating parking requirements for any retail store under 1500 square feet, and possibly allowing shared parking. The task force suggestion included all three commercial zones, including the entire length of Broadway. Mayor Kaithern asked the commissioners if they would consider hiring a professional planner to help make some suggestions. Deputy Mayor Burke stated the last planner said the Borough doesn't need any onsite parking, so he wasn't in favor of hiring someone else that is going to say the same thing. He was also concerned that in areas where there is parking on both sides of the street, there is only enough space for one travel lane. Commissioner Sabo would like to review the Rhodeside and Harwell report before she agrees to hire a planner. Mr. Burke feels public input should be considered, but Mayor Kaithern didn't feel the document is ready for public input yet. Mr. Burke also felt he couldn't agree to make changes unless he saw something concrete on how they would work. Ms. Sabo felt the Board should be considering concepts, not specific plans at this time. Once the Board has concepts that they agree on, they can consider hiring a professional. The next topic to be discussed will be signs.

NEW BUSINESS:

Request for Reconsideration for Catastrophic Leak Adjustment: Clerk Wallace provided the documents for an individual that was appealing to the Board to approve an adjustment for a catastrophic leak. The owner missed the 30 day time limit for requesting the adjustment. The Borough's ordinance allows the governing body to waive the 30 limit. The Board was in favor of making the adjustment and added a

resolution to the consent agenda to authorize a refund, as calculated by the Water Sewer Superintendent.

Potentially Dangerous Dog Ordinance: Solicitor Corrado provided a draft ordinance based on the state statutes. The only areas the Borough can control is the cost of the special license. Commissioner Sabo asked for more time to review the draft before introducing it.

Ordinance Changes – outdoor dining; trailers: Clerk Wallace explained a simple amendment needed to be made to allow the Code Enforcement Official to review and approve trailer storage permits, rather than the Construction Official. Also, the Clerk whether the members if they would consider extending the season for outdoor dining, based on several requests made by businesses. The board was in favor of allowing outdoor dining year round. Solicitor Corrado will draft an ordinance for consideration at the next meeting.

The work session was adjourned at 8:39 PM and the regular meeting convened at 8:43 PM.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: September 9, 2015 Work Session and Regular Meeting
September 9, 2015 Closed Session

Ordinances for Introduction and Publication: None

503-15 An Ordinance Amending Chapter 14 Trailers and Trailer Camps of the Revised General Ordinances of the Borough of West Cape May
Scheduled for Second Reading and Public Hearing October 14th at 7 PM

Resolutions:

- 136-15 Appointment to the West Cape May Volunteer Fire Company - Matthiesen
- 137-15 Amending Shared Services Agreement in Connection with In Matter of the Adoption of NJAC 5:96 and 5:97 by the New Jersey Council on Affordable Housing
- 138-15 Authorizing Change Order #1 Final for FY 2014 NJDOT Reconstruction of State Street
- 139-15 Authorizing Award of Contract for FY 2015 NJDOT Reconstruction of Green Street
- 140-15 Appointment of Deputy Emergency Management Coordinator
- 141-15 Refund of Unexpended Escrow – Michael Tramutolo
- 142-15 Bill Payment
- 143-15 Scheduling of Closed Session – Negotiations: Police Contract

- 144-15 Approval to submit a grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Leaming Avenue Reconstruction Project – MA-2016 Leaming Avenue Reconstruction-00259
145-15 Water Adjustment for Catastrophic Leak – Block 34, Lot 17

NON-CONSENT AGENDA:

CLERK'S STATEMENT RE: CERTIFICATE OF DETERMINATION AND AWARD

COMMISSIONERS REPORTS:

Commissioner Sabo had no report.

Deputy Mayor Burke announced the newest installation of bricks in Wilbraham Park has been completed.

Mayor Kaithern had no report.

PUBLIC PORTION: No comments.

The meeting was recessed into closed session at 8:47 PM and reconvened at 9:20 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

The meeting was adjourned at 9:20 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR
Municipal Clerk