

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
MAY 9, 2018**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 4:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Carol Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Solicitor Chris Gillin-Schwartz and Engineer Ray Roberts.

ENGINEER'S REPORT

WORK SESSION

OLD BUSINESS:

NFIP Community Rating System:

Nothing new to report.

Review of Properties with Municipal Liens:

Solicitor Gillin-Schwartz indicated that the cost would be approximately \$500 per lot, should the Borough wish to pursue in-rem tax foreclosures. This process would put the Borough in the position to own these lots. There are ten lots which could be included in this process.

Microbreweries and Distilleries:

Solicitor Gillin-Schwartz reviewed the proposed changes to the Zoning Ordinance. The Governing Body agreed on the proposed changes and the Ordinance will be introduced on the regular meeting agenda.

Protection of Borough Owned Property:

Nothing new to report.

NEW BUSINESS:

ACMJIF Correspondence – West Wildwood v. NJ MEL (Ferentz v. West Wildwood):

Solicitor Gillin-Schwartz briefly discussed the correspondence received by the ACMJIF relative to the subject settlement. Solicitor Gillin-Schwartz indicated that in the event of a claim, it is very important to communicate with the insurance company and work together with them to resolve the matter.

PUBLIC PORTION:

Jeanne Shelley, 204 Third Avenue, expressed concerns with drainage on Second and Third Avenues between Atlantic and Pacific Avenues and Goldbeaten Alley. Ms. Shelley mentioned damage to the lawns and excessive mosquitos on the standing water. Ms. Shelley indicated that the drainage is getting worse.

Bill Freddo, 209 Second Avenue, echoed Ms. Shelley's concerns.

Mayor Sabo questioned whether emergency personnel would be able to access this area in the event of an emergency and indicated that she would follow up with the fire department.

Engineer Roberts indicated that he will inspect the property as there may be a way to add a gravel French drain or gravel trench to tie into the stormwater system.

REGULAR MEETING

CONSENT AGENDA: On motion of Commissioner Francis, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Proclamation for Loyalty Day

Minutes:

April 25, 2018 – Work Session and Regular Meeting

Ordinances for Introduction and Publication:

- 539-18 An Ordinance Amending Section 27 of the Borough Code Regarding Permitted Uses in the Commercial Districts
- 542-18 An Ordinance Amending Section 6 of the Borough Code Regarding Alcoholic Beverage Control

Resolutions:

- 97-18 Confirmation of Officials for Joint Insurance Fund and Municipal Excess Liability Fund
- 98-18 Release of Performance Guarantee for Block 34, Lot 14 – Margaret Steger
- 99-18 Authorizing Remington & Vernick to Perform Tax Map Update
- 100-18 Insertion of Special Item of Revenue Pursuant to N.J.S.A 40A: 4-87, Chapter 159
- 101-18 Resolution Authorizing Sale of Fire Truck from the Borough of West Cape May
- 102-18 Release of Unexpended Escrow Fees – Mark Alden Lukas & Edward Celata
- 103-18 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

- 541-18 An Ordinance Amending Section 6 of the Borough Code regarding Alcoholic Beverage Control

Mayor Sabo opened the public hearing. When no one wished to speak, the public hearing was closed and Deputy Mayor Burke made a motion, seconded by Commissioner Francis, to adopt Ordinance 540-18. The motion was carried unanimously on roll call vote.

Resolutions:

- 104-18 Closed Session – Contract Matters (Shared Service Agreement – Municipal Court Administrator)

Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to approve Resolution 104-18. The motion was carried unanimously on roll call vote.

- 105-18 Authorizing Entry of Shared Service Agreement for the Services of a Municipal Court Administrator with the City of Cape May

Commissioner Francis made a motion, seconded by Deputy Mayor Burke, to approve Resolution 104-18. The motion was carried unanimously on roll call vote.

COMMISSIONER REPORTS

Commissioner Francis addressed a resident concern on Stevens Street regarding the placement of stop sign and Engineer Roberts indicated that he would take a look at the placement. Commissioner Francis also spoke about the upcoming Borough Yard Sale on Saturday, May 12th and Bulk Trash on Wednesday, May 16th.

Deputy Mayor Burke attended the Loyalty Day celebration on May 1st at Wilbraham Park and spoke about the upcoming event on May 19th at the Nature Center of Cape May “Attracting Butterflies and Hummingbirds to your Garden” and is free for West Cape May residents.

Mayor Sabo thanked everyone for their patience during the roadway project.

PUBLIC PORTION

There was no public comment during the Regular Meeting.

When no one wished to speak, the meeting was adjourned at 4:55pm on motion Commissioner Francis, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk