

**SHADE TREE COMMISSION
BOROUGH OF WEST CAPE MAY, NJ
MEETING MINUTES
January 3, 2016**

CALL TO ORDER: Read by Joe McMahon

The meeting of the Shade Tree Commission of the Borough of West Cape May, NJ was called to order at 7:00 PM at Borough Hall, 732 Broadway, West Cape May, NJ 08204. This meeting is being held in accordance with the Open Public Meetings Act, NJSA 10:4-6 et seq., notice of which was sent to the *Star and Wave* and posted on the Bulletin Board in the foyer of the West Cape May Municipal Building 732 Broadway, West Cape May, NJ.

ROLL CALL AND FLAG SALUTE:

Members Present: Joe McMahon, Teresa Morris, Wayne Hoffman, David Hammond, Lisa Bernstein, Inga LaPuma and Rose Marie Cwik.

Also Present: Peter Burke, Deputy Mayor
Susan Hoffman, Public Guest

After a review of the minutes from the December 6, 2016 meeting, a motion to approve same with an edit changing Grant Ave. to GRAND Ave, (The tree application for 704 Grand Avenue) was called by Teresa Morris followed by a second motion from Joe McMahon. The minutes were accepted.

TREASURER'S REPORT:

Peter Burke shared a spread sheet and then explained the various (4) accounts with the commission. An invoice was received from Mickey Riggins for his services towards the 5-year Community Forestry report.

OLD BUSINESS: Tabled **

**Todd shared that work has begin on the property near the Black Duck. Removal of the vines is the first task.

** A discussion opened over the wording for the sign to have West Cape May designated as the Shade Tree Capital of Cape May and possible placement. Greg Basile is having the sign made for us.

**Carried from October Minutes: A discussion concerning the brick program (at Wilbraham Park) began with a suggestion to begin a new drive for the holidays. The cost of the brick will have to increase to \$85.00. This could be the conclusion of this project.

**A motion was made by Matt Notch to plant an American Holly at the Wilbraham Arboretum, in dedication to Richard Ernst. A second motion was made by Joe McMahon. It was suggested that this planting could also be inclusive of Arbor Day. Cost not to exceed \$300.00. All members agree.

A date to rededicate Wilbraham Arboretum is to be determined by the commissioners.

NEW BUSINESS:

With a Motion from Joe McMahon, a second from Teresa Morris and a unanimous vote the new officers for 2017 are as follows:

Joe McMahon- Chair,
Bill Keegan - Vice Chair
Treasurer - Vacant
Secretary - Inga LaPuma

Since, this meeting is the first meeting of the new year. Terri shared a few of the STC efforts and goals with the new members.

A discussion began regarding the circle in Wilbraham Park and the perennials needed once spring arrives. A suggesting to investigate if the Garden Club would be interested in helping with this project.

Terri shared that it may be beneficial to meet with the Shade Tree Commission of Cape May occasionally. It would be useful to have collaboration between the two commissions.

A brief discussion began regarding Arbor Day and the various activities that have taken place in the past. Arbor Day is April 28th this year.

A motion to accept the **Event Dates For 2017 with the time change to 6:30PM** was made by Dave Hammond followed by a second from Wayne Hoffman with all in favor.

PUBLIC PORTION:

None

A reminder: Our next meetings will be held February 7th @ 6:30.

ADJOURNMENT:

With no other business, a motion was received from Joe McMahon with a second followed by Wayne Hoffman, adjourning the meeting.

Respectfully submitted,
Rose Marie Cwik
Secretary