

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
June 10, 2015**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, and Solicitor Frank Corrado.

**WORK SESSION  
OLD BUSINESS**

NFIP Community Rating System: Nothing new to report at this time.

Notifying Realtors and Arborists about Ordinance 494-15 Tree Preservation: The Board reviewed the draft application form. Deputy Mayor Burke will share it with the Shade Tree Commission at their next meeting.

Police Contract: Nothing new at this time

**NEW BUSINESS:**

Review Business Task Force Report: The Business Task Force provided a report to the Board. A copy was also shared with the planning consultant that is working on the Master Plan reexamination. Deputy Mayor Burke will share the report with the Shade Tree Commission since some of the recommendations affect the lot on Sunset that was given to them as well as Wilbraham Park. After some discussion of the first section or two of the report and how the Borough would be able to fund some of the suggestions, the Board agreed to review a section or so at a time over the course of the next few meetings. They decided to review the parking recommendations for discussion at the next meeting.

Trash Collection Bid Documents: The Clerk provided copies of the draft bid documents to the Board. No changes were requested.

Emergency Generator Order and Installation: The bond ordinance is effective and the generators can now be ordered.

The Work Session adjourned at 8:06 and the Regular Meeting convened at 8:09 pm.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: June 10, 2015 Work Session and Regular Meeting

Ordinances for Introduction and Publication: None

Resolutions:

- 98-15 Refund of Unexpended Escrow – Susan Crossan
- 99-15 Authorizing Remington & Vernick Engineers to Prepare Plans and Specifications for Reconstruction of Green Street from 4<sup>th</sup> to 5<sup>th</sup> Avenue
- 100-15 Bill Payment
- 101-15 Scheduling of Closed Session – Potential Litigation: Water Loss

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSIONERS REPORTS:

Commissioner Sabo had no report.

Deputy Mayor Burke reminded the public there is a blood drive scheduled for July 20<sup>th</sup> from noon to 5 pm.

Mayor Kaithern reminded everyone the farmers market starts this coming Tuesday June 30<sup>th</sup> beginning at 3 pm. Music begins at 5 until 7:30 pm.

**PUBLIC PORTION:** No comments.

When no one wished to speak, the meeting was recessed into closed session at 8:12 pm and reconvened at 8:19 pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

There being no further business, the meeting was adjourned at 8:21PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR  
Municipal Clerk