

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
FEBRUARY 12, 2014**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 6:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Auditor Leon Costello, CFO Frank Donato, Finance Assistant Lauren Vitelli, Borough Clerk Elaine Wallace, Solicitor Frank Corrado, and Engineer Ray Roberts (at 7:00 PM).

**BUDGET SESSION**

Auditor Costello and CFO Donato joined the Board to review the line items in the 2014 budget. As drafted, the budget would represent a 1/10<sup>th</sup> tax decrease, while keeping a higher fund balance than in 2013. The budget is scheduled to be introduced at the February 26<sup>th</sup> meeting.

**WORK SESSION**

**OLD BUSINESS:**

NFIP Community Rating System: Clerk Wallace has been in touch with a FEMA representative and is working to schedule a meeting with local, state and federal representatives to take the next step in the process.

Property Tax Reward Program: Mayor Kaithern is working to coordinate a presentation to the local business association by the people administering the program in Marlboro.

Local Equipment Sharing: Solicitor Corrado is working on a draft agreement.

PRC Liquor License: The board discussed putting the liquor license out to bid again. They discussed timing and minimum bid amounts. The clerk will draft a resolution to authorizing bids with a minimum bid of \$525,000.

**NEW BUSINESS:**

Solar Speed Radar Signs: The County is providing solar speeding sign to each municipality. The Board would like to have the new sign placed on Broadway and to have the existing sign moved to Sunset, pending County approval.

Recycling of Electronic Equipment: The County is going to discontinue recycling electronic equipment due to budget constraints and lack of manufacturer compliance with state funding laws. Consumers aren't allowed to put them in regular trash, creating a problem of disposal. Solicitor Corrado suggested the board lobby legislators to correct the problem. Commissioner Sabo will take the lead on this matter.

Appointment to West Cape May Volunteer Fire Company: The Board reviewed the application and added a resolution of approval to the consent agenda.

Donation of Land, Block 49, Lot 7.03: Mayor Kaithern raised a question about environmental concerns on the property. Solicitor Corrado suggested speaking to Ms. Levy about the matter before introducing the ordinance.

The work session concluded at 7:27 PM and the regular portion convened at 7:32 PM.

**ENGINEER'S REPORT:** Ray Roberts reviewed his report for February 2014

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: January 22, 2014 Work Session and Regular Meeting  
January 22, 2014 Closed Session

Ordinances for Introduction and Publication: Removed 484-14 from consideration

Resolutions:

- 37-14 Resolution Supporting NBC 40
- 38-14 Refund of Unexpended Escrow Fees – John E. Killeen
- 39-14 Refund of Unexpended Escrow Fees – John Hetherington
- 40-14 Refund of Unexpended Escrow Fees – Donald Bailey
- 41-14 Authorizing Appropriation Reserve Transfers during the First Three (3) Months of the Succeeding Fiscal Year
- 42-14 Closed Session: Potential litigation – water loss; pending litigation – David Cox; possible acquisition of real property
- 43-14 Bill Payment
- 44-14 Appointment to West Cape May Volunteer Fire Company – Joseph Campbell

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSIONERS REPORTS:

Commissioner Sabo was pleased to have interest from the community to serve on the Volunteer Fire Company. She stated it was much clearer going through it for the second time.

Deputy Mayor Burke reported the shelter will be made available if there is a loss of power from the pending bad weather. He also announced the blood drive surpassed its goal once again, even though several inches of snow fell the night before. Lastly,

he reported the Borough continues to get good feedback on the excellent snow removal performed by Public Works.

Mayor Kaithern had nothing more to report.

**PUBLIC PORTION:** No comments

When no one wished to speak the meeting was recessed into closed session at 7:25 PM and reconvened at 8:04 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

There being no further business, the meeting was adjourned at 8:05 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC  
Borough Clerk