

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
August 12, 2015**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Deputy Mayor Burke at 7:02 PM. The Open Public Meetings Statement was read by Deputy Mayor Burke who then led those present in the flag salute. Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Engineer Ray Roberts, and Solicitor Frank Corrado. Mayor Kaithern was absent.

**WORK SESSION**

**ENGINEER'S REPORT:** Ray Roberts reviewed his report for August 2015. He also reviewed several options for the resurfacing of Green Street. The Board agreed with his recommendation and selected option #4.

**OLD BUSINESS**

NFIP Community Rating System: Nothing new to report at this time.

Notifying Realtors/Arborists re: Tree Preservation Ordinance: Nothing new to report.

Police Contract: Commissioner Sabo is waiting for a response from Cape May City Manager Bruce MacLeod to begin the negotiations.

**NEW BUSINESS:**

Safety on the Agenda – JIF Risk Management Consultant: Will be rescheduled

Prohibition against Alcohol on Public Property: Topic postponed to next meeting.

Consider Amendment of Ch. 27-27.7 Corner Lots: The Board discussed the Zoning Officers recommendation to eliminate the conflict between the corner lot regulations (Section 27-27.7) and the C-3 Commercial Zone bulk regulations (Section 27-17.2). An ordinance making the change was added to the Consent Agenda.

Request for Designated Handicapped Parking at 314 Fow Avenue: Solicitor Corrado wasn't sure what regulations pertain to a property owner that has off-street parking available. Engineer Roberts will inspect the site for placement and more discussion will take place at the next meeting.

Rental Licensing: Mr. Corrado advised the Board of a recent appellate court decision that municipalities cannot license long term lease rental properties. This won't have a big impact on West Cape May because the majority of rentals are seasonal in nature.

Deputy Mayor Burke reviewed the consent agenda items. The work session was adjourned at 7:46 PM and the regular meeting was convened 7:49 PM

**CONSENT AGENDA:** On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: July 22, 2015 Work Session and Regular Meeting  
July 22, 2015 Closed Session

Ordinances for Introduction and Publication:

502-15 An Ordinance Amending the West Cape May Zoning Ordinance Regarding Corner Lots  
*Scheduled for Second Reading and Public Hearing September 9, 2015*

Resolutions:

115-15 Annual Renewal of Liquor License for 2015-2016  
116-15 Refund of Duplicate Payment of Mercantile License – Emilie Randolph  
117-15 Appointment of Louis Belasco as Municipal Tax Assessor  
118-15 Special Event Permit – Cape May New Jersey State Film Festival  
119-15 Bill Payment  
120-15 Scheduling of Closed Session – Potential Litigation: Water Loss

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSIONERS REPORTS:

Commissioner Sabo advised the assembly of the new fire truck is expected to begin shortly.

Deputy Mayor Burke announced Public Works Manager Greg Basile has been elevated to Lieutenant in West Cape May Volunteer Fire Company.

**PUBLIC PORTION:** No comment.

When no one wished to speak, the meeting was recessed into closed session at 7:54 PM and reconvened at 8:05 pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

No action was taken as a result of closed session. The meeting was adjourned at 8:05 PM and on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR  
Municipal Clerk