

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
July 8, 2015**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Engineer Ray Roberts, and Solicitor Frank Corrado.

**WORK SESSION**

**ENGINEER'S REPORT:** Ray Roberts reviewed the report (attached) for July. He also discussed site triangles at the intersections of Fourth/Bayshore and Central/Park. Because Fourth and Bayshore are County roads, the Clerk will write the County Engineer and request something be done to alleviate the problem of the reduced site triangle. For Park and Central, the traffic statistics don't support installation of a stop sign. Mr. Roberts recommended having Public Works clear the site triangle, Borough-owned corner lot, and the rest of the right-of-way in stages as necessary to improve visibility at the corner. This may also alleviate the need for a hidden driveway sign for the property next to the Borough's lot. The also discussed the parking and paving on Myrtle Avenue. Mr. Roberts wanted a decision on how the Board wanted to proceed with parking so the plans and specifications could be prepared. The Board was undecided and discussed different alternatives for parking, handicapped parking, sidewalks and bike lanes. Mr. Roberts will draw up a couple of possible plans to discuss at the next meeting.

**OLD BUSINESS**

NFIP Community Rating System: Nothing new to report at this time.

Notifying Realtors and Arborists about Ordinance 494-15 Tree Preservation: Deputy Mayor Burke reported the Shade Tree Commission approved the draft application. The Clerk will email tree removal applications to the entire membership of the STC for processing. There was some discussion about the extensive list of trees provided that would require an application as well as having the Shade Tree Commission hire an arborist to prepare an inventory of specific, significant trees in the Borough. The Board was in favor of protecting trees, but feels the ordinance may need to be adjusted as more experience is gained.

Police Contract: Carol Sabo reported she was waiting to hear back on some technical issues before proceeding.

Review Business Task Force Report - Parking: Mayor Kaithern is hoping to have the Task Force come present their finding to the board, so discussion was postponed.

NEW BUSINESS: None

The work session was adjourned 8:15 and the regular portion convened at 8:18 pm.

**CONSENT AGENDA:** On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: June 24, 2015 Work Session and Regular Meeting  
June 24, 2015 Closed Session

Ordinances for Introduction and Publication: None

Resolutions:

- 102-15 Authorization to Accept the Audit Report for 2014
- 103-15 Authorizing Notice to Bidders for Solid Waste and Recyclable materials Collection Service
- 104-15 Authorizing Refund of Greater Cape May Historical Society Wilbraham Park \$250 Deposit for Clean Up Fee
- 105-15 Bill Payment
- 106-15 Scheduling of Closed Session – Potential Litigation: Water Loss, Pending Litigation: Willow Creek

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSIONERS REPORTS:

Commissioner Sabo thanked Ray Roberts for his efforts to revisit plans for Myrtle Avenue and appreciated the board members ability to work together in providing for the park area and public safety.

Deputy Mayor Burke reminded everyone of the blood drive scheduled for July 20<sup>th</sup> from noon to 5 pm.

Mayor Kaithern had no report.

**PUBLIC PORTION:** No comment.

When no one wished to speak, the meeting was recessed into closed session at 8:21 and reconvened at 8:42 pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Carol Sabo made a motion to formalize the settlement agreement with Cape May City for the water loss. Deputy Mayor Burke seconded the motion which was approved unanimously on roll call vote.

When no one else wished to speak, the meeting was adjourned at 8:45 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR  
Municipal Clerk