

**MINUTES OF BOARD OF COMMISSIONERS  
REGULAR MEETING  
AUGUST 28, 2013**

The Regular Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, and Solicitor Frank Corrado.

**WORK SESSION**

**OLD BUSINESS**

New Fire Truck: Commissioner Sabo met with representatives of the Borough, Volunteer Fire Company, and Triad Associates to discuss the status of the USDA grant/loan application and other funding options. The USDA grant would be \$50,000 maximum with another portion provided as a loan. There will be another meeting on September 16.

Option of Payment Plans or New Sewer Hook-ups: The Board discussed the draft ordinance and decided to increase the length of the payments to 2 years. The clerk will amend the draft for introduction at the next meeting.

**NEW BUSINESS:**

Possible change in Commissioners' meeting time on 9/11/13 due to ceremony: The board decided to change the start time of the next meeting to 7:30 p.m. The Clerk will post notices on the website, in Borough Hall and will send official notice to the newspapers.

FEMA and NJDCA Home Elevation Grant Program: Dianne Rutherford reported on a conference call she attended explaining the program. FEMA is offering grants to homeowners who need to raise their homes even if they didn't sustain damage during super storm Sandy. FEMA is concerned there haven't been many applicants from Cape May County. The applications will be divided into three categories based on how many feet a house must be raised and also whether there was major or less than major damage. The maximum grant is \$30,000 and will be a reimbursement type of payment. There will be three information meetings throughout the county. Mayor Kaithern also mentioned the Governor has spoken extensively about a program for businesses affected by the storm with losses over \$8,000. Interested businesses can call 1-855-SANDYBZ.

Sunset Boulevard Bike Path: Cape May Point is looking for support of their initiative. The clerk will draft a resolution for discussion at the next meeting.

The work session concluded at 7:20 PM and the regular portion convened at 7:24 PM.

**CONSENT AGENDA:** On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: August 14, 2013 Work Session and Regular Meeting  
August 14, 2013 Closed Session

Ordinances for Introduction and Publication:

481-13 An Ordinance of the Borough of West Cape May Establishing an Energy and Natural Gas Aggregation Program  
*Scheduled for second reading and public hearing September 25, 2013*

Resolutions:

- 130-13 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the West Cape May Bike Path Phase 4 Project
- 131-13 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the State Street Reconstruction Project
- 132-13 Bill Payment

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSION REPORTS:

Commissioner Sabo reiterated her report given during the fire truck discussion during the work session.

Deputy Mayor Burke announced the borough is looking to fill the public works manager opening. The borough received numerous applications and has completed a first round of interviews. The top contenders will be called back for a second round of interviews.

Mayor Kaithern reminded everyone the Tomato Festival is this Saturday from 9-5 in Wilbraham Park. The festivals in the park and the farmers market generate funds for the Environmental Commission and Shade Tree Commission to allow them to improve the borough without using tax dollars. She also referred to an article in *The Press* that showed how the borough successfully dealt with COAH and has provided affordable housing in our community.

**PUBLIC PORTION:**

Robert Gaskill, 703 Willow Avenue, came before the board to raise concerns about the electric at the shed across the street from him. He reviewed the history of the shed and the electric that was installed without a permit by the previous owner. He expressed concern that Construction Official Gary Playford has not gotten back to him about determining if the electric connection to the shed was in compliance with regulations. Commissioner Sabo will speak with Mr. Playford about the situation and

try to move it forward. Solicitor Corrado stated the electrical sub-code inspector must visit the property and make his findings on the matter before action can be taken.

When no one else wished to speak the meeting was adjourned at 7:44 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Elaine L. Wallace, RMC  
Borough Clerk