

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
December 16, 2015**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Theresa Entead, and Acting Solicitor Chris Gillin-Schwartz.

WORK SESSION

OLD BUSINESS

NFIP Community Rating System: Nothing new to report at this time.

Police Recommendation to Prohibit Parking on One Side of Stevens Street: In follow up, the Clerk received a report of accidents on Stevens Street. After considering the engineer's report along with the accident report for the last 5 years, the Board determined there is not a need to prohibit parking at this time. They will continue with temporary no-parking when needed.

Glysohate Usage: Commissioner Sabo is still waiting for information.

Schedule of Holidays for 2016: The board decided to include the Friday before Christmas as the flex-holiday for 2016.

Renaming Green Street to Honor Mayor Jack Vasser: The County Clerk supplied information regarding the establishment of Green Street, which was done in 1867. The street didn't appear to be named after a specific individual or landowner. The Borough Solicitor will look into the legalities of renaming the street versus adding a sign honoring an individual.

NEW BUSINESS: None

The work session was adjourned at 7:19 PM and the regular meeting convened at 7:24 PM.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: December 9, 2015 Work Session and Regular Meeting
December 9, 2015 Closed Session

Ordinances for Introduction and Publication: None

Resolutions:

- 177-15 Renewing Shared Services Agreement with Cape May County for Use of Equipment
- 178-15 Setting Dates of Events at Wilbraham Park 2016
- 179-15 Authorizing Hardship Condition Road Opening Permit to South Jersey Gas on Behalf of Property Owner of Block 54, Lot 2 – 6 Landis Avenue
- 180-15 Authorizing Appropriation Transfers during the Last Two Months of the Fiscal Year
- 181-15 Bill Payment
- 182-15 Scheduling of Closed Session: Negotiations – Water Allocation Agreement; Pending/Potential Litigation – Trash Contract, Affordable Housing

NON-CONSENT AGENDA:

Ordinance for Second Reading: None

COMMISSIONERS REPORTS:

Deputy Mayor Burke advised the public the County is hoping to get the word out to the public that recyclable should not be placed in plastic bags. Doing so slows down the recycling process and machinery.

PUBLIC PORTION: No comments

When no one wished to speak, the meeting was recessed into closed session at 7:26 PM and reconvened at 7:59 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke. Mayor Kaithern reported there would be action taken as a result of several discussions during closed session.

Resolution 183-15 Authorizing Award of Contract for Solid Waste and Recyclable Materials Collection Service to EarthTech Contracting, Inc.

This resolution was approved on motion of Commissioner Sabo, seconded by Deputy Mayor Burke, and carried unanimously on roll call vote.

Resolution 184-15 Authorizing an Interlocal Services Agreement between the Borough of West Cape May and the City of Cape May for Potable Water at Bulk Rate

This resolution was approved on motion of Deputy Mayor Burke, seconded by Commissioner Sabo, and carried unanimously on roll call vote.

The meeting was adjourned at 8:02 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR
Municipal Clerk