

**MINUTES OF BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 18, 2013**

The Regular Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Engineer Ray Roberts, and Solicitor Frank Corrado.

PRESENTATION OF LIFESAVING MEDAL TO SCOTT KRISSINGER

In a ceremony attended by representatives of the local first responders, including fire, police, and rescue workers, as well as members of his family, Scott Krissinger was presented with a lifesaving medal by the West Cape May Volunteer Company. He also received a lifesaving recognition award from the Cape May County Fireman's Association.

WORK SESSION

OLD BUSINESS: None

NEW BUSINESS: None

Community Rating System: Engineer Roberts explained the process and guidelines for participation in the National Flood Insurance Program. Obtaining a rating in this system will allow residents to save money on flood insurance premiums.

USDA Project: In order to get the paving completed as quickly as possible, Engineer Roberts asked the board to allow alteration of the thickness requirement in the contract as needed. This would allow the contractor to use 2" instead of 1 ½" of paving as necessary depending on the base temperature in compliance with NJDOT temperature/depth requirements. The board added an authorizing resolution to the consent agenda.

Commissioner Sabo asked to remove Resolution 169-13 to allow her to look into other providers for the service.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda, as amended, was unanimously approved on roll call vote.

Minutes: December 11, 2013 Work Session and Regular Meeting
December 11, 2013 Closed Session

Ordinances for Introduction: None

Resolutions:

- 168-13 Authorizing Change Order #2 for FY2010 USDA Rural Development Sanitary Sewer Extension and Water Main Replacement (-\$140,590)
- 170-13 Raffle License to Soroptimist International of Cape May County
- 171-13 Bill Payment
- 172-13 Scheduling of Closed Session (Potential Litigation: Water Loss, Willow Creek)
- 173-13 Authorizing the Mayor to Send Letter of Intent to FEMA for Borough Participation in the National Flood Insurance Program (NJIP) Community Rating System (CRS)
- 174-13 Authorizing Remington and Vernick to Adjust the Paving Specifications for FY2010 USDA Sewer Main Contract Based on NJDOT Standard Specifications for Temperature

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSION REPORTS:

Commissioner Sabo reminded the public the bond ordinance for purchase of a new fire truck will be held on January 8, 2014.

Deputy Mayor Burke reminded everyone of the Red Cross blood drive will be Wednesday, January 29th from noon to 5 pm and encouraged everyone to donate if they could.

Mayor Kaithern wished everyone a Merry Christmas and Happy New Year and Happy Holidays.

PUBLIC PORTION: None

When no one wished to speak the meeting was recessed into closed at 7:34 pm and reconvened at 7:48 pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke. The board authorized the Borough Solicitor to send a letter of response to Cape May City regarding water bills.

There being no further business the meeting was adjourned at 7:49 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC
Borough Clerk