

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
MARCH 26, 2014**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Deputy Clerk Dianne Rutherford, CFO Frank Donato, and Solicitor Frank Corrado.

WORK SESSION

OLD BUSINESS:

NFIP Community Rating System: A meeting is scheduled for April 2 with FEMA. At the next Commissioners' meeting an update will be given.

Local Equipment Sharing: Cape May Point has not had time to review the draft agreement but they are in favor of an agreement.

Recycling of Electronic Equipment: Mr. Norkis from the County MUA sent a letter to local municipalities regarding manufacturers of electronic devices and their refusal to adequately fund the recycling of their products. The County has suggested using a portion of the recycling rebate money to fund the program the manufactures are not providing. This will only be a short term solution. The County will pursue other options and legislative changes. If West Cape May is in agreement the Shared Services Agreement for Solid Waste Disposal and Recycling Services will have to be amended. This solution puts the burden onto the municipalities. Mayor Kaithern believes enforcement of the current law should be look into. Ms. Sabo will follow-up with Senator Van Drew's aide.

Construction, Variance, Planning Board Approval/Inspections Process: Norm Roach and Gary Playford still need to meet. Carol Sabo will follow-up.

NEW BUSINESS:

Mayor Kaithern handed out copies of the amended farm bill. She gave an overview of the amendments. A lengthy discussion followed regarding concerns and issues. Ms. Kaithern encouraged everyone to stay on top of this bill and make their concerns known.

Solicitor Corrado reported that Mr. Scheeler filed a complaint with the GRC regarding an OPRA request for un-redacted legal bills in which he was denied. He wants the GRC to permit the release of these un-redacted legal bills. This is the same issue the court has already ruled on in favor of the Borough by Judge Savio. At the time of Solicitor Corrado's call to the GRC they had not yet cataloged the complaint. The GRC will update Mr. Corrado next week. At that time, Mr. Corrado

will inform the GRC of the court's decision. Mr. Scheeler is under the impression that legal bills cannot be redacted.

Mayor Kaithern reported that a payment was sent to the City of Cape May for the current water bill. As previously discussed, 15% of the total due was withheld. Mr. Corrado will follow-up with a letter to Cape May.

The work session concluded at 7:35 PM and regular portion convened at 7:44 PM.

ORDINANCE FOR SECOND READING AND PUBLIC HEARING

484-14 Calendar Year 2014 Ordinance to Exceed the Municipal Budget Appropriations Limit and Establish a Cap Bank (NJSA 40A:4-45.14)

Mr. Burke made a motion, seconded by Ms. Sabo, to open the public hearing on the aforementioned ordinance. When no one wished to speak Ms. Sabo made a motion, seconded by Mr. Burke, to close the public hearing and adopt Ordinance 484-14. The motion was carried unanimously on roll call vote.

PUBLIC HEARING ON 2014 BUDGET

Resolution #55-14 Read by Title Only and Open Public Hearing on 2014 Municipal Budget.

Ms. Sabo made a motion, seconded by Mr. Burke to adopt the aforesaid resolution and open the public hearing on the 2014 Budget.

CFO Frank Donato gave a brief overview of the budget and answered a few questions from the Commissioners. Seeing no one from the public wishing to comment, Mr. Burke made a motion, seconded by Ms. Sabo to close the public hearing.

CONSENT AGENDA: On motion of Ms. Sabo, seconded by Mr. Burke, the following Consent Agenda was unanimously approved on roll call.

Minutes: March 12, 2014 Work Session and Regular Meeting

Ordinances for Introduction and Publication: None

Resolutions:

- 56-14 Local Unit Budget Examination
- 57-14 Adoption of the Municipal Budget for the Year 2014
- 58-14 Adopting the Procurement Policies and Procedures Manual of the Borough of West Cape May
- 59-14 Refund of Farmers' Market Deposit
- 60-14 Water Adjustment for Overbilling – Block 30, Lot 3
- 61-14 Bill Payment

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING:

485-14 An Ordinance Authorizing the Acquisition by the Borough of Block 49, Lot 7.03 in the Borough of West Cape May

Mr. Burke made a motion, seconded by Ms. Sabo, to open the public hearing on the aforementioned ordinance. When no one wished to speak, Ms. Sabo made a motion, seconded by Mr. Burke, to close the public hearing and adopt the foregoing ordinance. The motion was carried unanimously on roll call vote.

486-14 An Ordinance Authorizing the Acquisition by the Borough of Block 40, Lot 3 in the Borough of West Cape May

Ms. Sabo made a motion, seconded by Mr. Burke, to open the public hearing on the aforementioned ordinance. When no one wished to speak, Mr. Burke made a motion, seconded by Ms. Sabo, to close the public hearing and adopt the foregoing ordinance. The motion was carried unanimously on roll call vote.

COMMISSIONERS REPORTS:

Commissioner Sabo thanked the finance team for their hard work on the budget; keeping it concise and easily understood.

Deputy Mayor Burke reported on the most current snowstorm and commended the Public Works crew for their hard work. Also, he made mention of an unsolicited comment by resident, Jackie Atkins who wanted us to know the streets looked terrific. Kudos to the Public Works Crew.

Mayor Kaithern had no report.

PUBLIC PORTION:

When no one else wished to speak the meeting was adjourned at 7:59 PM on motion of Mr. Burke, seconded by Ms. Sabo.

Respectfully submitted,

Dianne Rutherford,
Deputy Clerk