

**MINUTES OF BOARD OF COMMISSIONERS
REORGANIZATION MEETING
JANUARY 7, 2015**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Borough Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Solicitor Frank Corrado, and Engineer Ray Roberts.

WORK SESSION

ENGINEER'S REPORT: Ray Roberts reviewed the January report (attached).

OLD BUSINESS

NFIP community Rating System: Nothing new to report.

Land Conveyance – Estate of Elizabeth Allison Smith: Nothing new to report.

Consideration of Tree Regulation: The Shade Tree Commission felt the draft ordinance was more complicated than they would like. Solicitor Corrado will prepare a more simplified draft for further discussion at the next meeting.

NEW BUSINESS:

Amendment to Noise Ordinance: Solicitor Corrado reported the NJDEP has revised their sample noise ordinance to change the penalty clause language to be compliant with N.J.S.A. 40:49-5. An ordinance amending the noise ordinance is listed for introduction on the consent agenda.

The work session concluded and the regular meeting convened at 7:32 PM.

CONSENT AGENDA: Mayor Kaithern asked that the schedule of meetings be revised to have December meetings on the 9th and 16th. On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: December 17, 2014 Work Session and Regular Meeting

Ordinances for Introduction and Publication: *None*

491-15 An Ordinance Amending the Noise Ordinance of the Borough of West Cape May
May
Scheduled for Second Reading & Public Hearing January 28, 2015

Resolutions:

01-15 Resolution to Adopt Temporary Budget
02-15 Resolution to Adopt Temporary Budget –Water/Sewer
03-15 Resolution Adopting Cash Management Plan

- 04-15 Resolution Setting Holidays for 2015
- 05-15 Resolution Appointing Borough Solicitor
- 06-15 Resolution Appointing Municipal Auditor
- 07-15 Resolution Appointing Bond Counsel
- 08-15 Resolution Appointing Risk Management Consultant
- 09-15 Resolution Authorizing Municipal Engineer
- 10-15 Resolution Appointing Public Defender
- 11-15 Resolution Appointing Municipal Prosecutor
- 12-15 Professional Services Appointment of Triad Associates as COAH
Administrative Agent
- 13-15 Authorizing Professional Service Contract with Jeffrey Surenian
- 14-15 Resolution Authorizing Tax Assessor to File Regular Appeals on Behalf of
the Borough of West Cape May
- 15-15 Resolution Fixing Rate of Interest on Delinquent Taxes and Assessment
and Fixing a Six Percent (6%) Penalty on Delinquent Taxes and Municipal
Charges
- 16-15 Resolution for Deferred School Tax Levy to West Cape May Elementary
- 17-15 Resolution for Deferred School Tax Levy to Lower Cape May Regional
- 18-15 Confirmation of Officials for Joint Insurances Fund and Municipal Excess
Liability Fund
- 19-15 Resolution Authorizing Renewal of Trailer Park License for Broadway Trailer
Park
- 20-15 Resolution Authorizing Renewal of Trailer Park License for Westwood
Mobile Estates
- 21-15 Resolution for Designation of Official Newspaper
- 22-15 Resolution for Designation of Departments
- 23-15 Resolution for Designation of Official Depositories
- 24-15 Resolution Appointing Class III Member of the Planning Board
- 25-15 Resolution Setting Dates, Times & Places of Meetings **AS AMENDED**
- 26-15 Reappointing Emergency Management Coordinator
- 27-15 Refund of Unexpended Escrow – Matthew Notch
- 28-15 Refund of Unexpended Escrow – The Depot Travel Park, Inc.
- 29-15 Renewing Shared Services Agreement with Cape May County for Use of
Equipment
- 30-15 Authorizing Award of Contract for FY 2010 USDA Rural Development
Sanitary Sewer Extension Program Broadway Sanitary Sewer Pump Station
Upgrade
- 31-15 Authorizing Special Event Permit for Cape May Film Festival
- 32-15 Authorizing Special Event Permit for Cape May County Art League
- 33-15 Bill Payment
- 34-15 Setting Dates of Events for Wilbraham Park 2015
- 35-15 Authorizing Execution of a Hold Harmless Agreement between West Cape
May and Leslie C. Rea Farms, Inc.

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSIONERS REPORTS:

Commissioner Sabo wished everyone a Happy New Year and was looking forward to a productive, collaborative and peaceful year.

Deputy Mayor Burke second Ms. Sabo's wishes and reminded everyone there is a blood drive scheduled for January 29 from noon until 5 pm.

Mayor Kaithern wished everyone well for 2015.

PUBLIC PORTION: No one wished to speak.

When no one else wished to speak the meeting was adjourned at 7:36 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC
Borough Clerk