

**MINUTES OF BOARD OF COMMISSIONERS  
REGULAR MEETING  
NOVEMBER 13, 2013**

The Regular Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Engineer Ray Roberts, and Solicitor Frank Corrado.

**WORK SESSION**

**ENGINEER'S REPORT:** Ray Roberts reviewed the attached monthly report. Mr. Robert's also clarified the rationale behind installing sewer service at every lot of record as part of the USDA grant project.

**OLD BUSINESS**

New Fire Truck: Triad anticipates filing the application by the end of the week.

**NEW BUSINESS:**

Shared Services Agreement with Cape May County: Clerk Wallace explained the county is offering an agreement that would allow the Borough to borrow certain equipment when it is not needed by the County. A resolution was added to the consent agenda authorizing the agreement.

The work session concluded at 7:24 PM and the regular portion convened at 7:28 PM.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: October 23, 2013 Work Session and Regular Meeting  
October 23, 2013 Closed Session

Ordinances for Introduction and Publication: None

Resolutions:

- 153-13 Refund of Duplicate Lima Bean Festival Payment to Daisy Smith
- 154-13 Designating November as Pancreatic Cancer Awareness Month
- 155-13 Authorizing the Mayor to Sign License Agreement for American Society of Composers, Authors, and Publishers – **As Amended**
- 156-13 Release of Unexpended Escrow Fees – Bruce D. Wheeler
- 157-13 Bill Payment
- 158-13 Scheduling of Closed Session - Litigation: Willow Creek; Potential Litigation: water loss
- 159-13 Resolution Authorizing Shared Services Agreement with Cape May County for Use of Emergency Equipment

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

**COMMISSION REPORTS:**

Commissioner Sabo is looking forward to Triad submitting the fire truck grant application and moving forward with the process.

Deputy Mayor Burke announced the Red Cross blood drive will be held Wednesday, January 29, 2014 from noon to 5 pm.

Mayor Kaithern thanked the residents of West Cape May for reelecting her and the other commissioners. She also asked anyone interested in participating in the Christmas parade to get their applications in as soon as possible. The next fundraiser is Thursday at Congress Hall from 6-8 pm.

**PUBLIC PORTION:**

Robert Gaskill, 703 Willow Avenue, congratulated the commissioners on being reelected. Mr. Gaskill expressed concern with a sewer lateral being installed at the undersized lot across the street. He is worried the owner is going to try to develop the lot and use the availability of sewer to strengthen his case. He was also frustrated his lateral was not placed where he requested. He was told by the contractor it was because they had to accommodate the property across the street. Engineer Roberts is waiting for the inspector to return so he can review the matter and adjustments will be made if necessary. Lastly, Mr. Gaskill asked if the Borough would be reimbursed for water used to fight a recent fire in Lower Township. There is no subrogation of that type between municipalities.

When no one else wished to speak, the meeting was recessed into closed session at 7:51 pm and reconvened at 8:11 pm on motion of Deputy Mayor Burke, seconded by Mayor Kaithern. There being no further business the meeting was adjourned at 8:12 pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC  
Borough Clerk