

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
September 9, 2015**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Engineer Ray Roberts, and Solicitor Frank Corrado.

WORK SESSION

ENGINEER'S REPORT: Ray Roberts reviewed his September report. He also received direction from the Board to apply for a NJDOT Municipal Aid grant for Leaming Avenue.

SAFETY ON THE AGENDA: The Borough's Risk Management Consultant, Mike McLaughlin, joined the Board to review the Borough's safety record and insurance statistics for the past year.

OLD BUSINESS

NFIP Community Rating System: Nothing new to report at this time.

Tree Preservation Ordinance – Survey and Implementation: Deputy Mayor Burke provided the list of registered arborists to the Shade Tree Commission to review and consider for preparation of a tree inventory. The Board is waiting further input and instructions from the Shade Tree Commission.

Police Contract: The matter will be discussed in closed session.

Request for Designated Handicapped Parking at 314 Fow Avenue: Deputy Mayor Burke reported on his meeting with the property owner, who has decided not to pursue a designated handicapped parking space at this time.

Community Business Task Force Report: The Board briefly discussed the report and thought the business association should get involved because the suggestions are for their benefit. One item that could be acted on quickly was having property owners keep their shrubbery/trees/etc. from blocking the sidewalks. The Board decided to have the code enforcement officer go out and see where there are problems and try to get compliance from residents. If the owners are unresponsive, they could be sited for non-compliance with Borough ordinance. The Board also discussed the parking recommendations made by the task force. They decided to give it more thought and be prepared to thoroughly discuss at the next meeting.

Prohibition against Alcohol on Public Property: Solicitor Corrado prepared a draft based on discussion at the last meeting. Deputy Mayor Burke will provide the draft

to the Shade Tree Commission members for their input and further discussion will be held at the October 14th meeting.

Water Allocation Permit: Mayor Kaithern advised Cape May has requested an extension from the State to allow time for the towns to amend the water agreement as necessary to apply for the Water Allocation Permit.

NEW BUSINESS: None

The work session was adjourned at 8:07 PM and the regular meeting convened at 8:11 PM.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: August 26, 2015 Work Session and Regular Meeting **AS AMENDED**

Ordinances for Introduction and Publication: None

Resolutions:

- 127-15 Authorizing Refund of Macedonia Baptist Church Wilbraham Park \$250 Clean Up Fee
- 128-15 Authorizing Refund of VFW Peterson-Little Post 386 Wilbraham Park \$250 Clean Up Fee
- 129-15 Authorizing Treatment Works Approval (TWA) Permit Application for the Myrtle Avenue Sanitary Sewer Replacement
- 130-15 Release of Performance Guarantee for Block 34, Lots 6 & 7 – Doc1, LLC
- 131-15 Refund of COAH Development Fee Overpayment – Lawrence Pray
- 132-15 Refund of Lima Bean Festival Fee – Marianne Sikking
- 133-15 Refund of Tomato Festival Fee – Leslie Pauline
- 134-15 Bill Payment **AS AMENDED**
- 135-15 Scheduling of Closed Session - Pending Litigation: COAH; Police Contract Negotiations

Application:

Catering Permits for Cape Island Beach Operator, LLC (d/b/a Rusty Nail Restaurant) for Beach Plum Farm Fall Festival events to be held Saturdays between the hours of 11 am and 5 pm on the following dates: October 10, 17, 24, and 31, 2015.

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING:

- 502-15 An Ordinance Amending the West Cape May Zoning ordinance Regarding Corner Lots

Mayor Kaithern opened the public hearing on the above ordinance. When no one wished to speak the public hearing was closed and Commissioner Sabo made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 502-15, which was unanimously approved on roll call vote.

COMMISSIONERS REPORTS:

Commissioner Sabo announced September 19th is National Suicide Prevention Day, and is also recognized in 45 other countries. She also gave information on the suicide prevention hotline.

Deputy Mayor Burke reminded everyone that Friday is September 11th anniversary.

Mayor Kaithern followed up on Mr. Burke's comments to announce Lower Township will hold a ceremony at Sunset Beach on Friday at 6 PM. The Cape May Kiwanis will also be sponsoring a ceremony at the Sunset Pavilion.

PUBLIC PORTION: No comment

The meeting was recessed into closed session at 8:17 PM and reconvened at 8:46 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo. The meeting was adjourned at 8:47 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR
Municipal Clerk