MINUTES OF BOARD OF COMMISSIONERS REGULAR MEETING AUGUST 14, 2013

The Regular Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Engineer Ray Roberts, and Solicitor Frank Corrado.

WORK SESSION

<u>Engineer's Report:</u> Ray Roberts reviewed his monthly report for August (attached). He suggested applying for a NJDOT grants to do phase 4 of the Park Boulevard bike path and to do road work on State Street. The Board was in favor of the applications and added a resolution to the consent agenda authorizing Remington & Vernick to prepare the applications.

OLD BUSINESS

<u>New Fire Truck:</u> Commissioner Sabo reported we are still waiting to hear from USDA about funding. She is also hoping to meet with Triad to discuss how the loan processing would work for a new truck.

<u>Proposed Amendments to Right to Farm Rules:</u> The Board was satisfied with the draft comments prepared by Solicitor Corrado, which will be sent to SADC on August 15.

Option of Payment Plans or New Sewer Hook-ups: The Board discussed the draft ordinance provided by Mr. Corrado. They were in favor of including a payment plan for water connections as well as setting a time limit on how long the payments could be extended. Mr. Corrado will revise the draft for further discussion.

NJDOT Grants Available: Discussed during Engineer's Report.

<u>Energy Generation Aggregation:</u> The board was in favor of moving forward with an ordinance to allow the board to aggregate the purchase of electric and gas service for borough residents. Ray Roberts advised the sooner the board puts the process in place, the more money residents will save.

NEW BUSINESS:

<u>Trash Collection on West Perry – No Parking Wednesdays:</u> The Board discussed a complaint from a resident on West Perry about how trash was collected behind that block on Myrtle rather than in front of the properties. A representative of Blue Diamond investigated the situation and explained trash can't be collected on West Perry for safety reasons. He had also spoken to the complainant to explain the situation and possible remedies. The Board felt the matter had been resolved and limiting parking was unnecessary.

Mercantile License Ordinance: The Board discussed a request received to allow a grace period for late mercantile payments. After some discussion the board was not in favor of creating a grace period. They felt the current system allows a built in grace period of roughly 7 weeks when a person can received a 50% discount.

Appointment to West Cape May Volunteer Fire Company: Commissioner Sabo announced all the paperwork has been completed and everyone is very excited to have a resolution on the consent agenda appointing Mr. Simon to the VFC.

The work session concluded at 8:10 PM and the regular portion convened at 8:13 PM.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: July 24, 2013 Work Session and Regular Meeting

Ordinances for Introduction and Publication: None

Resolutions:

- 122-13 Authorizing Remington & Vernick Engineers to Provide Inspection and Material Testing Services for the Park Boulevard Bike Lanes Phase 2
- 123-13 Refund of Health Benefits Overpayments
- 124-13 Appointment to West Cape May Volunteer Fire Company
- 125-13 Bill Payment
- 126-13 Refund of Festival Deposits Herbertsville Honey
- 127-13 Scheduling of Closed Session Potential Litigation: Water Loss; Litigation Cox, Cox, Willow Creek
- 128-13 Authorizing Remington & Vernick to Prepare Applications for Fiscal Year 2014 Municipal Aid Projects – Park Boulevard Bike Path Phase IV and State Street Road Improvement
- 129-13 Authorizing the Solicitor to Submit Comments on Behalf of the Board of Commissioners to the SADC on Proposed Rule NJAC 2:76-2A.13

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSION REPORTS:

Commissioner Sabo reported things are moving forward with the fire truck USDA loan application. She also reiterated how happy she is that a new firefighter was appointed.

Deputy Mayor Burke reported the borough will be conducting interviews for a new Public Works supervisor and hopes to be appointing one shortly.

Mayor Kaithern announced there are only two farmers markets left this year. Also, preliminary planning has begun for this year's Community Christmas Parade. "Parade

Lady" Charlotte Daily will be honored by Cape Women's Resource Fund at Borough Hall on Monday, August 26th. The public is welcome to attend.

PUBLIC PORTION:

Tom Douglas, 706 Broadway, expressed concern over poor storm water drainage on the newly paved Stewart and Landis Avenues. Engineer Roberts reported the contractor has been made aware of these areas and that they must be corrected properly. Mr. Douglas also suggested the borough require curbs and sidewalks, through a special assessment, on those streets since they are built out. Lastly, he complained that West Cape May water users have to pay twice as much as Cape May water customers for the same water. Mayor Kaithern explained the rationale that was used in 2009 when the rates were last changed and how they were established to try to help smaller users. She suggested Mr. Douglas meet with her during regular hours to discuss the matter in greater detail.

When no one else wished to speak the meeting was recessed into closed session at 8:24 PM and reconvened on motion of Deputy Mayor Burke, and seconded by Commissioner Sabo at 9:26 PM. There being no further business, the meeting was adjourned at 9:26 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Elaine L. Wallace, RMC Borough Clerk