

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
APRIL 26, 2017**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00pm. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Municipal Clerk Suzanne Stocker, Deputy Clerk Theresa Entead, Solicitor Chris Gillin-Schwartz, Esquire and Engineer Ray Roberts.

**WORK SESSION  
OLD BUSINESS:**

NFIP Community Rating System:

Clerk Stocker indicated that approximately 6-8 non-compliant properties have submitted elevation certificates for review by the Construction Office. There is about another handful of properties which are still waiting to be reviewed once their documents are submitted.

Estate of Smith – Betty Robbins Memorial – Donation of a Bandstand:

Nothing new to report.

Verizon Wireless Proposal:

Nothing new to report.

Review of Properties with Municipal Liens:

Solicitor Gillin-Schwartz indicated that he received a copy of the title searches. He reviewed and has a few questions to speak with the title searcher about before providing any additional information.

**NEW BUSINESS:**

Atlantic City Electric Merger: **\*\*TABLED\*\***

Community Development Block Grant Program:

Clerk Stocker reviewed the Resolution on the Consent Agenda with a brief overview of the Borough's history with this grant program.

Broadway Resurfacing Improvements:

Engineer Roberts reviewed plans received by the County relative to proposed project. Mr. Roberts further reviewed the County's request for a Temporary Construction Easement, believes it to be standard as holds Borough harmless and covers liability. Solicitor Gillin-Schwartz reviewed the Easement and believes the Easement is acceptable. Engineer Roberts questioned items 4 and 5 relative to repairing damages within right-of-ways and whether the Borough wanted to take the position to repair or allow County to repair? Engineer Roberts suggested adding language to the agreement relative to the Borough PW or Engineer approving the plan to repair any damage. Engineer Roberts suggested that the Borough Solicitor contact Dale Foster at County relative to adding this language. Engineer Roberts does not believe that Easement Agreement language is a deal breaker, but would like to see the Borough more involved if need be. Commissioner Sabo also noted that the Borough's address was incorrect on the draft Easement Agreement which was provided.

Engineer Roberts reviewed traffic calming patterns included in the plans which were submitted: decorative pavers in front of Borough Hall entrance as well as two new medians to provide traffic calming, as well as medians in the shoulder of the road to prevent drivers from using the shoulder as a passing area. Deputy Mayor Burke and Commissioner Sabo expressed concerns with taking land from residents, which Engineer Roberts indicated is not a factor for this project. Deputy Mayor Burke indicated that he believes speeding is more of a concern after Central Avenue, not before. Engineer Roberts expressed that the purpose will be to slow drivers as they approach the beginning of town. Deputy Mayor Burke questioned the impact of bicyclists and Engineer Roberts responded indicating that pursuant to letter from County, the area of new medians will not be a biker-friendly area. Engineer Roberts further indicated that the only way a bike lane would be approachable would be within the right-of-way where land would have to be purchased which is not part of this project.

Commissioner Sabo believes side islands, whether raised or road-level, would be detrimental to bicyclists and their safety. Deputy Mayor Burke and Commissioner Sabo would both like to see the medians remain, but remove the islands on the shoulder of the road. Engineer Roberts suggested that the surface, if different, be a smooth surface which would have no effect on bikers and if surface cannot be smooth, Commissioner Sabo asked that the shoulder medians be removed. Deputy Mayor Burke and Commissioner Sabo asked Engineer Roberts to confirm with County that there would be no impact to trailers, campers or motorhomes coming out of Depot Trailer Park as well as effect to the parking lot of Cape Winds Florist.

Engineer Roberts will contact County Engineer Dale Foster to discuss proposed revisions. Solicitor Gillin-Schwartz will contact County Engineer Dale Foster relative to language in Easement Agreement. Once final Easement is received, a Resolution will be on agenda to approve for signature.

**REVIEW OF REGULAR MEETING:** Deputy Mayor Burke reviewed the Consent Agenda and Non-Consent agenda items.

**CONSENT AGENDA:** On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

April 12, 2017 – Work Session/Regular Meeting

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 78-17 Raffle License - Cape May County Technical High School After Prom
- 79-17 Authorizing Title Search Fees; Block 2, Lot 5
- 80-17 Supporting Community Development Block Grant
- 81-17 Bill Payment

**NON-CONSENT AGENDA:**

Ordinances for Second Reading and Public Hearing:

522-17 – An Ordinance Amending Section 2-44 of the Borough Code Regarding Municipal Fees (Vital Statistics)

*Deputy Mayor Burke opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Sabo made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 522-17. The motion was carried unanimously on roll call vote.*

523-17 – An Ordinance Amending Section 10-5 of the Borough Code Regarding Numbering of Residential and Commercial Buildings

*Deputy Mayor Burke opened the public hearing. When no one wished to speak, the public hearing was closed and Commissioner Sabo made a motion, seconded by Deputy Mayor Burke, to adopt Ordinance 523-17. The motion was carried unanimously on roll call vote.*

**COMMISSIONER REPORTS:**

Commissioner Sabo had nothing to report.

Deputy Mayor Burke spoke about the celebration of Arbor Day at West Cape May Elementary School on April 28<sup>th</sup> in the early afternoon. Deputy Mayor Burke also mentioned the next Blood Drive being scheduled for July.

**PUBLIC PORTION:**

When no one wished to speak, the meeting was adjourned at 8:03pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Stocker, RMC  
Municipal Clerk