

**MINUTES OF BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 13, 2013**

The Regular Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Borough Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, Engineer Ray Roberts, and Solicitor Frank Corrado.

WORK SESSION

ENGINEER'S REPORT: Ray Roberts reviewed the March 2013 report (attached). The USDA project is expected to begin the first week of April and the Board discussed how to advise the public on which streets will be done when.

OLD BUSINESS

New Fire Truck: Commissioner Sabo reported the VFC has provided lengthy specs to TRIAD, but she's not sure where they stand with the third quote.

Streetlight Requested on Goldbeaten Alley: The Borough received a proposal from Atlantic City Electric for the installation of two lights with the most neighborhood friendly fixtures they have. There was an issue over the map they provided not being the correct street. Mr. Roberts will have them correct their proposal and resend it. Mr. Roberts also reported he has inspected the sidewalks in the area that work was done after the winter storms of 2010. There is space for the proper ADA compliant sidewalks, but because of the work, the actual sidewalks are no longer compliant. He will advise Atlantic City Electric of this fact and instruct them to correct it ASAP. He also mentioned the County may wish to get involved because the sidewalks are on the county road.

Changing Name of Borough Hall Alley: Because there are no residents with addresses on the alley, the process to change the name would be simple: pass a resolution authorizing the change and advising the postmaster and 911 coordinator. Also, the tax map preparer should be notified. Engineer Roberts suggested keeping Borough Hall Alley from a historic perspective and adding a sign commemorating it in honor of Harriett Tubman with a second sign. Commissioner Sabo will meet with the HPC at its next to discuss the possibilities.

Status of Water Loss: Mayor Kaithern was looking for an update on the water loss issue. The Board asked Solicitor Corrado to contact Cape May to get status on their independent study into the loss and to follow up on Mayor Kaithern's previous requests for more detailed information on the bills provided by Cape May and for "read only" access to the new meter readings.

NEW BUSINESS:

CO Issuing Authority when LEED Bonus is Sought (27:10-8.6): Clerk Wallace brought to the Board's attention an error in the code naming the zoning officer as the issuer of certificates of occupancy in the FAR ordinance regarding bonuses for LEED points. The Board will introduce an ordinance at the next meeting changing zoning officer to construction official.

Mayor Kaithern reviewed the consent agenda items.

The work session concluded at 8:00 PM and the Regular Portion convened at 8:03 PM

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: February 13, 2013 Work Session and Regular Meeting

Ordinances for Introduction and Publication: *None*

Resolutions:

- 59-13 Authorizing a Professional Services Contract with Triad Associates to Prepare and Process Grant Application for a New Pumper Vehicle
- 60-13 Renewal of Campground License for 2013 – Depot Travel Park, Inc.
- 61-13 Resolution Recommending Amendments to the Biggert-Waters Flood Insurance Reform Act of 2012
- 62-13 Authorizing a Contract with JSE Computers to Design a New Borough Website and Provide Web Services
- 63-13 Bill Payment
- 64-13 Closed Session: Litigation Update & Construction Code Contract Negotiations
- 65-13 Refund of Subsequent Taxes – Block 58, Lot 1.06
- 66-13 Authorizing an Emergency Temporary Appropriation for Local Budget
- 67-13 Authorizing an Emergency Temporary Appropriation for Water/Sewer Budget

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: *None*

COMMISSIONERS REPORTS:

Commissioner Sabo announced the next Environmental Commissioner sponsored free movie night is March 22nd. She also reported the Borough received notice that the employees did a great job with safety initiatives in 2012 and earned the Borough a \$750 incentive from the JIF

Deputy Mayor Burke announced the Shade Tree Commission is preparing for Arbor Day and there will be additional streetscape tree planting. Anyone interested should contact the Borough. The Shade Tree Commission is also going to start a program for eradicating vines on street trees.

Mayor Kaithern had nothing further to report.

PUBLIC PORTION: No comments

When no one wished to speak the meeting was recessed into closed session at 8:08 PM and reconvened at 9:06 PM on motion of Commissioner Sabo, seconded by Mayor Kaithern. There being no further business, the meeting was adjourned at 9:06 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Elaine L. Wallace, RMC
Borough Clerk