

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
JUNE 25, 2014**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:03 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Dianne Rutherford, and Solicitor Frank Corrado.

Mayor Kaithern asked the Board to consider taking the agenda out of order to allow Special Counsel Charles Austermuhl to give his report without sitting through the entire meeting.

Resolution 103-14 Scheduling of Closed Session – Pending Litigation: Cox & Cox;
Willow Creek

On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the aforementioned resolution was passed unanimously on roll call vote. The meeting was recessed into closed session at 7:07 PM and reconvened at 8:17 PM.

WORK SESSION

OLD BUSINESS:

NFIP Community Rating System: Clerk Wallace has been in touch with FEMA/DEP. A Community Assistance Visit (CAV) must be scheduled. A letter will be sent to the Borough prior to that meeting that will include a list of what must the Borough must have available at the meeting.

Local Equipment Sharing: Solicitor Corrado has provided Cape May Point's attorney with a revised draft. If there are no objections to the form, the agreement can be approved at the next meeting.

Energy Aggregation: Nothing new at this time.

Noise Ordinance: Solicitor Corrado is still working on a draft.

NEW BUSINESS:

Vacation of Fern Place: Solicitor Corrado has reviewed a request for the complete vacation of Fern Place. The paper street had been vacated in 1989. In reviewing the old documents, it seems clear the borough's intention was to vacate the entire street, but the description in the ordinance appears to have been wrong. This affects two property owners who have asked the borough to complete the vacation. He will do some further research to make sure before going through the process of amending the initial ordinance.

Request to Vacate Alley in Block 47: Deputy Mayor Burke was asked if the Borough would consider vacating an alley that runs through Block 47. He will discuss the process with the property owner who requested the vacation before pursuing the matter further. Usually the borough solicits input from all the affected property owners before deciding whether to vacate a street, since all abutting property owners would acquire more land which will result in an increase in their property taxes.

Mayor Kaithern reviewed the consent agenda items. The work session concluded at 8:50 PM and regular portion convened at 8:52 PM. Commissioner Sabo reviewed the anticipated next steps to be taken for the purchase of the fire truck.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda, **as amended**, was unanimously approved on roll call.

Minutes: June 11, 2014 Work Session and Regular Meeting

Ordinances for Introduction and Publication: None

Resolutions:

- 96-14 Insertion of Special Item of Revenue Pursuant to NJSA 40A:4-87, Chapter 159 – NJ State Community Forestry Program - \$3,000
- 97-14 Insertion of Special Item of Revenue Pursuant to NJSA 40A:4-87, Chapter 159 – Sustainable Jersey Small Grant - \$4,000
- 98-14 Refund of Farm Market Deposit – Eunice Crookston
- 99-14 Refund of Farm Market Deposit – Capt. Mariners Seafood
- 100-14 Authorizing Remington and Vernick Engineers to Prepare Plans and Specifications for Reconstruction of State Street from 4th to 6th Avenues
- 101-14 Authorizing Amendment No. 1 to the Agreement for Engineering Services for the Sanitary Sewer Extension, Water Main Replacement and Meter Installation Program – FY 2010 USDA Rural Development
- 102-14 Bill Payment
- 104-14 Purchase of New Fire Truck under State Contract #83151 with Kovatch Mobile Equipment (Not to Exceed \$550,000) **AS AMENDED**

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSIONERS REPORTS:

Commissioner Sabo reported the fire truck committee will meet next week to finalize the specs for the new truck. She also reminded the public to supervise their children while swimming.

Deputy Mayor Burke announced there is a blood drive schedule for July 21st. He commended borough employees who put together the first farmers market.

Mayor Kaithern had no report.

PUBLIC PORTION: No one wished to speak.

When no one wished to speak the meeting was adjourned at 8:56 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Elaine L. Wallace, RMC
Borough Clerk